



**AGENDA
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Columbia County Emergency Operations Center
263 NW Lake City Avenue, Lake City, FL

May 19, 2022
10:00 a.m.

Virtual Option
Via Communications Media Technology

To join the meeting from your computer, tablet or smart telephone:

<https://columbia-bocc.webex.com/columbia-bocc/j.php?MTID=m4d47a71c9bec34dff1395e254f2af74b>

Telephone Number: 1-844-621-3956

Meeting ID: 2630 478 2559

Passcode: YGbMGFwz528

- I. Welcome, Roll Call, Introductions and Chair's Report**
- II. Approval of February 17, 2022 Meeting Minutes ***
- III. Biennial Appointments and Election of Officers:
Chair; Vice-Chair - First Responders and Vice-Chair - Public Information
(August 18, 2022 Meeting)**
- IV. Business Items**
 1. County Reports on Hazardous Materials Incidents and Activities
- V. Public Information Issues**
 1. Update Emergency Response Plan*
 2. Emergency Planning and Community Right-To-Know Act Public Education *
 3. Other Public Information Issues
- VI. First Responder Issues**
 1. 2023 Florida HazMat Symposium - January 17-20, 2023, Daytona Beach, FL
 2. Hazmat First Responder Training Classes
 3. Dwayne L. Mundy Hazardous Materials Training Full Scale Exercise - April 27, 2022
 4. Regional Hazmat Team Meeting, 1:00 p.m. Today *
 5. Other First Responder Issues
- VII. Other Business and Information Requests**
- VIII. Next Meeting Date and Location - August 18, 2022, Cross City, FL**

* Included in Packet
n:\lepc\agenda and notices\lepc_2q22_agenda.docx



2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200.

**MINUTES
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Gilchrist County Emergency Operations Center
3250 U.S. Highway 129, Bell, FL and
Via Communications Media Technology

February 17, 2022
10:00 a.m.

MEMBERS PRESENT

Christopher Gilbert
Keith Knelle
John MacDonald
Shayne Morgan, Chair
Ralph Smith
Sean Withers, Alternate

**MEMBERS PRESENT
VIA TECHNOLOGY**

Sandi Courson
Robert Garbett
Scott Holowasko
David Peaton, Vice-Chair

MEMBERS ABSENT

Leigh Basford
Daniel Cassel
Matthew Dotty
Michael Fowler
Scott Garner
Mitchell Harrell
Bruce Jordan, Vice-Chair
Paul Kremer
Henry Land
Paul Lanus
Christopher Leavitt
Timothy Smoak
Amy Sweeney
Christopher Volz
Luke Waldron
Joshua Wehinger

GUESTS PRESENT

Debbie Carroll
Michael Jones
Jason Long
Forrest Lyell
Glenn Shuford
Adia Washbun

**GUESTS PRESENT
VIA TECHNOLOGY**

Amber Brock
Nathaniel Harvey
Justin Lazzara
Adam McCook
LeRoy Olive
Ross Olson
Christopher Range
Christopher Seymour
Bradley Witt

**STAFF PRESENT
VIA TECHNOLOGY**

Michael Escalante
Scott Koons

I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT

Chair Shayne Morgan called the meeting to order at 10:02 a.m. He introduced himself and noted that a quorum was present.

Chair Morgan reported on the Training Task Force Chairs, and Local Emergency Planning Committee Chairs and Staff in-person/virtual meetings held on January 18, 2022 and the State Emergency Response Commission in-person/virtual meeting held on January 19, 2022. He stated that both he and Chief Sean Withers, Training Task Force Chair, attended the meetings in person and Scott Koons, Executive Director, attended the meetings virtually.

II. APPROVAL OF THE DECEMBER 16, 2021 MEETING MINUTES

Motion: Sean Withers moved to approve the December 16, 2021 meeting minutes as written and circulated. Ralph Smith seconded; motion passed unanimously.

III. BUSINESS ITEMS

1. Presentation of Yatabe Awards and Certificates of Appreciation

Each year, the State Emergency Response Commission presents Yatabe Awards and Certificates of Appreciation to individuals and organizations to recognize outstanding service to local emergency planning committees throughout the state. Chair Morgan stated that he was the recipient of a 2021 Yatabe Award. He then presented a 2022 Yatabe Award to David Peaton, Vice-Chair - Public Information. Chair Morgan also presented 2022 Certificates of Appreciation to SiVance, and the members of the North Central Florida Local Emergency Planning Committee Exercise Planning Committee, Robert Garbett, Christopher Gilbert, Michael Laycock, Adam McCook, Shayne Morgan and Ralph Smith.

2. County Reports on Hazardous Materials Incidents and Activities -

Agencies reported on hazardous materials incidents and activities.

3. Proclamation Declaring February 21-27, 2022 Hazardous Materials Week

Motion: Ralph Smith moved to adopt a proclamation declaring February 21-27, 2022 Hazardous Materials Week. Christopher Gilbert seconded; motion passed unanimously.

IV. PUBLIC INFORMATION ISSUES

1. Emergency Planning and Community Right-To-Know Act Public Education -

Chair Morgan reported that he made an Emergency Planning and Community Right-To-Know Act Public Education presentation in Lake City on September 1, 2021. He noted that a second presentation will need to be made by June 30, 2022.

2. Other Public Education Issues - None

V. FIRST RESPONDER ISSUES

1. 2022 Florida HazMat Symposium - January 18-21, 2022, Daytona Beach, FL -

Chief Sean Withers, Training Task Force Chair, reported that the North Central Florida Local Emergency Planning Committee provided scholarships to six Gainesville Fire Rescue fire fighters and four Suwannee County Fire Rescue fire fighters to attend the 2022 Florida Hazardous Materials Symposium held on January 18-21, 2022 in Daytona Beach, Florida.

2. Hazmat First Responder Training Classes and Assessments -

Scott Koons, Executive Director, reported that the virtual portions of the two hybrid 160-hour Hazardous Materials Technician Classes with one of the classes being held in Gainesville and the other class being held in White Springs were continuing to be offered at this time.

Motion: Ralph Smith moved to offer two propane gas technician level classes in the region prior to September 30, 2022 for an amount not to exceed \$10,000 subject to Hazardous Materials Emergency Preparedness grant funding availability. Christopher Gilbert seconded; motion passed unanimously.

3. Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale

Chair Morgan reported that the Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale will be held in Gilchrist County on April 27, 2022. Chair Morgan stated that the Scenarios will involve an incident on a natural gas transmission line. He noted that the North Central Florida Regional Hazardous Materials Response Team Policy Board will discuss props that will be needed to conduct the exercise and exercise logistics at their meeting to be held on February 17, 2022 at 1:00 p.m.

3. Other First Responder Issues - None

VI. OTHER BUSINESS AND INFORMATION REQUESTS - None

VII. NEXT MEETING DATE AND LOCATION

Chair Morgan announced that the next meeting is scheduled to be held at the Nutrien Conference Center, White Springs, Florida on May 19, 2022 at 10:00 a.m.

The meeting adjourned at 10:43 a.m.

Shayne Morgan, Chair

5/19/22
Date

**NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN**



May 19, 2022

First Adopted June 9, 1989

Financial Assistance for this Plan was provided by the
Florida Division of Emergency Management

Prepared by
North Central Florida Regional Planning Council

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**NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
HAZARDOUS MATERIALS RESPONSE PLAN**

Prepared by

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603
352.955.2200

Adopted:
June 9, 1989

Revised:
May 19, 2022

North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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RESOLUTION NO. 2022-1

WHEREAS, the enactment by Congress of the Emergency Planning and Community Right-To-Know Act of 1986 and enactment by the Florida Legislature of the Emergency Response and Community Right-to-Know Act of 1988 impose upon Local Emergency Planning Committees preparedness requirements for response to emergencies involving the release of extremely hazardous substances; and

WHEREAS, in compliance with this mandate, County Hazards Analyses have been developed and submitted to the Local Emergency Planning Committee to become a component of the regional plan; and

WHEREAS, this plan is intended to provide a framework for and encourages the development of detailed standard operating guidelines by local emergency response organizations charged with protecting the public's health and safety; and

WHEREAS, this plan has been reviewed and exercised and the results of those efforts have been incorporated into this updated plan; and

WHEREAS, this plan has been submitted to and approved by the State Emergency Response Commission for Hazardous Materials; and

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE THAT:

The North Central Florida Local Emergency Planning Committee Hazardous Materials Emergency Response Plan 2022 Update is hereby adopted.

PASSED AND DULY ADOPTED by the North Central Florida Local Emergency Planning Committee, at a regular meeting held on the 19th day of May 2022.

Shayne Morgan, Chair

ATTEST:

David Peaton, Vice-Chair - Public Information

North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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| Note: This is contained in electronic format in the CAMEO software provided by the U.S. Environmental Protection Agency. This is located at the North Central Florida Regional Planning Council Office, 2009 NW 67th Place, Gainesville, FL 32653. | |
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| Note: This is contained in electronic format in the CAMEO software provided by the U.S. Environmental Protection Agency. This is located at the North Central Florida Regional Planning Council Office, 2009 NW 67th Place, Gainesville, FL 32653-1603. | |

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1.0 PLAN OVERVIEW AND PURPOSE

The Emergency Planning and Community Right-To-Know Act (EPCRA) was passed by Congress in 1986, and is also known as Title III of the Superfund Amendments and Reauthorization Act (SARA Title III). This Act requires the preparation of local hazardous materials emergency response plans. The State of Florida uses the ten regional planning council districts, depicted in Illustration 1-1, to perform this function. Following federal legislation, the Florida Legislature passed the Emergency Response and Community Right-to-Know Act of 1988, as amended, which establishes a fee system to fund the development of regional and county response plans.

In compliance with this mandate, the North Central Florida Local Emergency Planning Committee (NCFLEPC) has prepared and updated this hazardous materials emergency response plan for its 12-county region. The Committee is also actively pursuing the successful implementation of its responsibilities through the programs being developed and carried out by the LEPC and agencies of local government.

The responsibilities placed on the LEPC and on local government agencies include establishing predetermined chains-of-command for managing local resources during a hazardous materials emergency, as contained in county plans and, if the emergency exceeds local response capabilities, procedures on how to request state assistance. Although facilities that have reported that they store or have on-site extremely hazardous substances (EHSs) in amounts over the threshold planning quantities (TPQs) are specifically addressed in this plan, a framework is established for the development of procedures to include all types of hazardous materials releases.

A range of possible emergency situations and some measures to minimize the adverse impacts of a toxic chemical release are also described in this plan. All local emergency response organizations are encouraged to use the information contained in this plan to develop their own hazardous materials standard operating procedures. Prior agreement on incident command systems and operating procedures is essential for the safety of local response agencies including law enforcement, emergency medical services, fire and rescue, and the public.

Response strategies included in the plan assume the existence of specific resources and capabilities that are subject to change over time. Therefore, it is important that the plan be regularly updated to include changes in available resources in addition to adding new facilities that locate in the region.

Once the threat to human life has been removed, consideration will be given to mitigating adverse environmental consequences.

North Central Florida Local Emergency Planning Committee:

Emergency Planning and Community Right-To-Know Act



North Central Florida Local Emergency Planning Committee

Counties:

Alachua, Bradford,
Columbia, Dixie,
Gilchrist, Hamilton,
Lafayette, Levy,
Madison, Suwannee,
Taylor, and Union
Counties

www.ncflepc.org



Emergency Planning and Community Right-to-Know Act

- EPCRA became law in 1986 after Bhopal, India
- State Emergency Response Commission (SERC) to oversee planning for hazmat emergencies
- Florida Division of Emergency Management provides State support



What is an LEPC?

- Has the job of protecting the community from chemical spills
- Broad based membership
- Emergency plan
- Common Sense
- Staffed by Florida's Ten Regional Planning Councils



LEPC Programs

- Providing access to chemical inventories to first responders and the public
- Hazmat exercises
- Emergency plans
- First Responder Training



Mission Statement

- The North Central Florida Local Emergency Planning Committee has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through planning, increasing response capability and accident prevention.

Mission Statement

Our tools include:

- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

Annual Chemical Inventory Reporting (Section 312)

- Tier II chemical inventory forms
- Florida has electronic submission for reporting facilities and electronic access for emergency responders (ErPlan.net)



Safety
Data
Sheets



How Your LEPC Can Help You?

- Hazmat Training
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- Distribution Point for Emergency Response Guidebooks



LEPC Help - First Responder Training

- 29 CFR 1910.120(q) – Emergency Response Levels
- Awareness – Discovery (4-8 hr)
- Operations – Defensive (24 hr)
- Technician – Offensive (160 hr)
- Incident Commander (24+ hr)



LEPC Assistance - Hazmat Exercises

- Homeland Security Exercise and Evaluation Program (HSEEP) Based Exercises:
- Table Top
- Functional
- Full-Scale



Hands On Training



Responders Need Access to Information

- Tier 2 Chemical Inventories and Contacts for EPCRA Section 312 Sites
- Hazards Analysis for EPCRA Section 302 Sites with Extremely Hazardous Substances in Amounts Greater than the Threshold Planning Quantity

LEPC Assistance - Compliance Assistance For Facilities

- Facility Must Report Some Spills to State Watch Office Within 15 Minutes
 - most common violation
- Tier 2 Reports and Annual Registration
- Annual Coordination Meeting and Training



LEPC Assistance - Emergency Planning

- Emergency Plan
- Hazards Analyses for sites with Extremely Hazardous Substances



State Level Coordination Quarterly Meetings

- Training Task Force
- LEPC Staff and Chairs
- State Emergency Response Commission



How Your LEPC Can Help You

- Hazmat Response Training for First Responders
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- No Charge – already paid for by hazmat users



LEPC Officers

- LEPC Chair: Shayne Morgan, FPEM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information: David Peaton, FPEM, Alachua County Emergency Management
- LEPC Vice-Chair, First Responders: Bruce Jordan, City of Madison Fire Rescue



Questions?

Thank You



**AGENDA
NORTH CENTRAL FLORIDA
REGIONAL HAZARDOUS MATERIALS TEAM POLICY BOARD**

Columbia County Emergency Operations Center
263 NW Lake City Avenue, Lake City, FL

May 19, 2022
1:00 p.m.

Virtual Option
Via Communications Media Technology

To join the meeting from your computer, tablet or smart telephone:

<https://columbia-bocc.webex.com/columbia-bocc/j.php?MTID=m4daa8fdefc632be33e149a715ca9c2a1>

Telephone Number: 1-844-621-3956

Meeting ID: 2632 749 5312

Passcode: vtPwnM6Uu43

- I. Welcome, Roll Call, Introductions and Chair's Report
- II. Approval of February 17, 2022 Meeting Minutes*
- IV. Ongoing Projects
- V. Other Business
- VI. Next Meeting Date and Location - August 18, 2022, Cross City, FL

* Included in Packet

n:\lepc\agenda and notices\rhmt_2q22_agenda.docx



**MINUTES
NORTH CENTRAL FLORIDA
REGIONAL HAZARDOUS MATERIALS RESPONSE TEAM POLICY BOARD**

Gilchrist County Emergency Operations Center
3250 U.S. Highway 129, Bell, FL and
Via Communications Media Technology

February 17, 2022
1:00 p.m.

MEMBERS PRESENT

Michael Jones
Shayne Morgan, Vice-Chair
Glenn Shuford
Ralph Smith
Sean Withers, Chair

**MEMBERS PRESENT
VIA TECHNOLOGY**

Robert Garbett, Vice-Chair
Mark Hughes

MEMBERS ABSENT

Alachua County*
Bradford County*
Dixie County
Lafayette County*
City of Lake City
City of Madison
City of Starke*

*Inactive Status

GUESTS PRESENT

None

**STAFF PRESENT
VIA TECHNOLOGY**

Scott Koons

I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT

Chair Sean Withers called the meeting to order at 1:00 p.m. He introduced himself and noted that a quorum was present.

II. APPROVAL OF THE DECEMBER 16, 2021 MEETING MINUTES

Motion: Shayne Morgan moved to approve the December 16, 2021 meeting minutes as written, circulated. Ralph Smith seconded; motion passed unanimously.

III. ONGOING PROJECTS

Chair Withers reported that the North Central Florida Local Emergency Planning Committee provided scholarships for six Gainesville Fire Rescue fire fighters and four Suwannee County Fire Rescue fire fighters to attend the 2022 Florida HazMat Symposium held on January 18-21, 2022 in Daytona Beach, Florida.

Team members discussed the Dwayne L. Mundy Hazardous Materials Training Exercise -Full Scale to be held in Gilchrist County on April 27, 2022. It was noted that the Exercise will include Scenarios involving an incident on a natural gas transmission line. Team members discussed props that will be needed to conduct the exercise and exercise logistics.

IV. OTHER BUSINESS - None

V. NEXT MEETING DATE AND LOCATION

Chair Withers announced that the next meeting is scheduled to be held at the Nutrien Conference Center, White Springs, Florida on May 19, 2022 at 1:00 p.m.

The meeting adjourned at 1:34 p.m.

Sean Withers, Chair

5/19/22
Date