

**AGENDA  
NORTH CENTRAL FLORIDA  
LOCAL EMERGENCY PLANNING COMMITTEE**



Virtual Public Meeting  
Via Communications Media Technology

August 12, 2021  
10:00 a.m.

**To join the meeting from your computer, tablet or smart telephone:**  
<https://www.gotomeet.me/LevyDEM/lepc>

**Telephone Number: 571.317.3122**

**Access Code: 365-191-421**

- I. Welcome, Roll Call, Introductions and Chair's Report**
- II. Approval of June 10, 2021 Meeting Minutes \***
- III. Business Items**
  1. County Reports on Hazardous Materials Incidents and Activities
  2. Thomas Yatabe State Emergency Response Commission Award Nominations
- IV. Public Information Issues**
  1. Emergency Planning and Community Right-To-Know Act Public Education \*
  2. Shelter In-Place Public Education \*
  3. Other Public Information Issues
- V. First Responder Issues**
  1. 2022 Florida HazMat Symposium - January 18-21, 2022, Daytona Beach, FL
  2. Hazmat First Responder Training Classes
  3. Dwayne L. Mundy Hazardous Materials Training Full Scale Exercise - April 27, 2022
  4. Regional Hazmat Team Meeting, 1:00 p.m. Today \*
  5. Other First Responder Issues
- VI. Other Business and Information Requests**
- VII. Next Meeting Date and Location - December 16, 2021, Gainesville, FL**

**\* Included in Packet**

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2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200.

**MINUTES  
NORTH CENTRAL FLORIDA  
LOCAL EMERGENCY PLANNING COMMITTEE**

Virtual Public Meeting  
Via Communications Media Technology

June 10, 2021  
10:00 a.m.

**MEMBERS PRESENT**

Sandi Courson  
Leigh Basford  
Robert Garbett  
Christopher Gilbert  
Scott Holowasko  
Bruce Jordan, Vice-Chair  
Charles Keller, Alternate  
Keith Knelle  
Paul Kremer  
John MacDonald  
David McIntire  
Shayne Morgan, Chair  
David Peaton, Vice-Chair  
Luke Waldron

**MEMBERS ABSENT**

Dan Cassel  
Matthew Doty  
Michael Fowler  
Scott Garner  
Mitch Harrell  
Michael Holmes  
Henry Land  
Paul Lanus  
Christopher Leavitt  
Jahn OowUrnz  
Raymond Shuford  
Ralph Smith  
Tim Smoak  
Amy Sweeney  
Joshua Wehinyer

**GUESTS PRESENT**

Bradley Davis, Alternate  
Trisha Gunderson  
Adam McCook  
Sean Withers, Alternate

**STAFF PRESENT**

Michael Escalante  
Scott Koons  
Lauren Yeatter

**I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT**

Chair Shayne Morgan called the meeting to order at 10:02 a.m. He introduced himself and noted that a quorum was present.

Chair Morgan reported on the Local Emergency Planning Committee Chairs and Staff virtual meeting held on May 13, 2021. He stated that both he and Scott Koons, Executive Director, were in attendance at the virtual meeting. Chair Morgan also reported that he was recently appointed parliamentarian for the Florida Emergency Preparedness Association. Finally, he noted that Kevin Guthrie has been appointed as the new Florida Division of Emergency Management Director and that Steven Hynes has been appointed as the new Florida Division of Emergency Management Deputy Director.

**II. APPROVAL OF THE FEBRUARY 11, 2021 MEETING MINUTES**

**Motion: David Peaton moved to approve the February 11, 2021 meeting minutes as written and circulated. David McIntire seconded; motion passed unanimously.**

**III. STATEWIDE REGIONAL EVACUATION STUDY UPDATE PRESENTATION**

Lauren Yeatter, Senior Planner, made a presentation concerning the Statewide Regional Evacuation Study Update being completed by the ten regional planning councils, in conjunction with the Florida Division of Emergency Management. She reviewed the findings of the study and noted that the study includes updates to storm surge data, shelter inventory data, behavioral analysis, and population and demographic data. Finally, she reported that the completion date for the study is June 30, 2021.

IV. ELECTION OF OFFICERS: CHAIR; VICE-CHAIR - FIRST RESPONDER AND VICE-CHAIR - PUBLIC INFORMATION (AUGUST 12, 2021)

By consensus, the Committee agreed that the current officers would continue to serve their terms through 2022 concurrent with the current two-year appointment period for Committee members.

V. BUSINESS ITEMS

1. County Reports on Hazardous Materials Incidents and Activities -

Agencies reported on hazardous materials incidents and activities.

VI. PUBLIC INFORMATION ISSUES

1. Update Emergency Response Plan -

The Committee reviewed the North Central Florida Local Emergency Planning Committee Hazardous Materials Emergency Response Plan 2021 Update. Staff reported that the Plan included updates to contact persons, media outlets and hospital facilities.

**Motion: David Peaton moved to adopt Resolution No. 2021-1 adopting the North Central Florida Local Emergency Planning Committee Hazardous Materials Emergency Response Plan 2021 Update, dated June 10, 2021. Charles Keller seconded; motion passed unanimously.**

2. Emergency Planning and Community Right-To-Know Act Public Education -

Chair Morgan reported that he made an Emergency Planning and Community Right-To-Know Act Public Education presentation in Columbia County on May 20, 2021 and Vice-Chair - Public Information Peaton reported that he will be making an Emergency Planning and Community Right-To-Know Act Public Education presentation in Levy County on June 24, 2021.

3. Shelter-In-Place Public Education -

Vice-Chair - Public Information Peaton reported that he will be making a Shelter-In Place Education presentation in Levy County on June 24, 2021. Mr. Koons stated that a second Shelter-In Place Education presentation will be need to be made during the April 1, 2021 to June 30, 2021 quarter.

4. Other Public Education Issues - None

VII. FIRST RESPONDER ISSUES

1. 2022 Florida HazMat Symposium - January 18-21, 2022, Daytona Beach, FL -

By consensus, the Committee agreed to solicit applicants to attend the 2022 Florida HazMat Symposium to be held on January 18-21, 2022 in Daytona Beach, Florida at the August 2021 Committee meeting. The Committee further agreed by consensus to approve the list of attendees eligible for payment of registration fees, and hotel and per diem expenses for the Symposium at the November 2021 Committee meeting.

2. Hazmat First Responder Training Classes and Assessments -

By consensus, the Committee agreed to conduct two hybrid 160-hour Hazardous Materials Technician Classes with one of the classes to be held in Gainesville and the other class to be held in White Springs, and an Incident Command Class to be held in Gainesville.

3. Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale

Chair Morgan presented the Exercise Planning Committee report. He reported that the Committee met three times and prepared a Situation Manual and Scenarios for the Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale to be held in Gilchrist County on April 27, 2022. Chair Morgan stated that the Scenarios will involve an incident on a natural gas transmission line. Finally, he thanked the Exercise Planning Committee comprised of himself as Chair, and Robert Garbett, Christopher Gilbert, Michael Laycock and Adam McCook for their service.

**Motion: David McIntire moved to approve the Situation Manual and Scenarios as recommended by the Exercise Planning Committee for the Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale to be held in Gilchrist County on April 27, 2022. Christopher Gilbert seconded; motion passed unanimously.**

4. Other First Responder Issues - None

VIII. OTHER BUSINESS AND INFORMATION REQUESTS

IX. NEXT MEETING DATE AND LOCATION

Chair Morgan announced that the next meeting will be held at the Columbia County Emergency Operations Center in Lake City, Florida on August 12, 2021 at 10:00 a.m.

The meeting adjourned at 11:01 a.m.

\_\_\_\_\_  
Shayne Morgan, Chair

8/12/21  
Date

## North Central Florida Local Emergency Planning Committee:

### Emergency Planning and Community Right-To-Know Act



## North Central Florida Local Emergency Planning Committee

### Counties:

Alachua, Bradford,  
Columbia, Dixie,  
Gilchrist, Hamilton,  
Lafayette, Levy,  
Madison, Suwannee,  
Taylor, and Union  
Counties

[www.ncflepc.org](http://www.ncflepc.org)



## Emergency Planning and Community Right-to-Know Act

- EPCRA became law in 1986 after Bhopal, India
- State Emergency Response Commission (SERC) to oversee planning for hazmat emergencies
- Florida Division of Emergency Management provides State support



## What is an LEPC?

- Has the job of protecting the community from chemical spills
- Broad based membership
- Emergency plan
- Common Sense
- Staffed by Florida's Ten Regional Planning Councils



## LEPC Programs

- Providing access to chemical inventories to first responders and the public
- Hazmat exercises
- Emergency plans
- First Responder Training



## Mission Statement

- The North Central Florida Local Emergency Planning Committee has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through planning, increasing response capability and accident prevention.

## Mission Statement

Our tools include:

- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

## Annual Chemical Inventory Reporting (Section 312)

- Tier II chemical inventory forms
- Florida has electronic submission for reporting facilities and electronic access for emergency responders (ErPlan.net)



Safety Data Sheets



## How Your LEPC Can Help You?

- Hazmat Training
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- Distribution Point for Emergency Response Guidebooks



## LEPC Help - First Responder Training

- 29 CFR 1910.120(q) – Emergency Response Levels
- Awareness – Discovery (4-8 hr)
- Operations – Defensive (24 hr)
- Technician – Offensive (160 hr)
- Incident Commander (24+ hr)



## LEPC Assistance - Hazmat Exercises

- Homeland Security Exercise and Evaluation Program (HSEEP) Based Exercises:
- Table Top
- Functional
- Full-Scale



## Hands On Training



## Responders Need Access to Information

- Tier 2 Chemical Inventories and Contacts for EPCRA Section 312 Sites
- Hazards Analysis for EPCRA Section 302 Sites with Extremely Hazardous Substances in Amounts Greater than the Threshold Planning Quantity

## LEPC Assistance - Compliance Assistance For Facilities

- Facility Must Report Some Spills to State Watch Office Within 15 Minutes
  - most common violation
- Tier 2 Reports and Annual Registration
- Annual Coordination Meeting and Training



## LEPC Assistance - Emergency Planning

- Emergency Plan
- Hazards Analyses for sites with Extremely Hazardous Substances



## State Level Coordination Quarterly Meetings

- Training Task Force
- LEPC Staff and Chairs
- State Emergency Response Commission



## How Your LEPC Can Help You

- Hazmat Response Training for First Responders
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- No Charge – already paid for by hazmat users



## LEPC Officers

- LEPC Chair: Shayne Morgan, FP/EM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information: David Peaton, FP/EM, Levy County Emergency Management
- LEPC Vice-Chair, First Responders: John MacDonald, Levy County Emergency Management

Any Questions?

Thank You



## North Central Florida Local Emergency Planning Committee:

### Shelter-In-Place



## North Central Florida Local Emergency Planning Committee

### Counties:

Alachua, Bradford,  
Columbia, Dixie,  
Gilchrist, Hamilton,  
Lafayette, Levy,  
Madison, Suwannee,  
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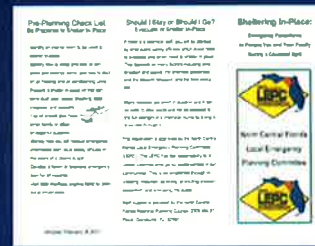
- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

## Shelter In-Place Education



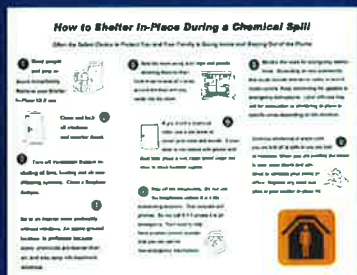
Public Education at Community Events

## Shelter In-Place Education



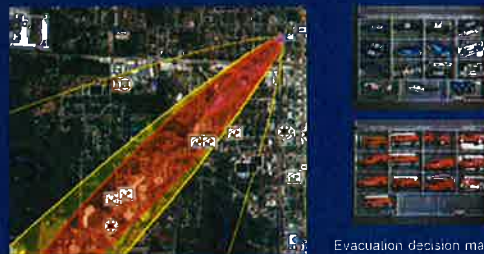
LEPC Shelter In-Place Flyer and PowerPoint Presentation available for download at <http://nclepc.org/sp.html>

## Shelter In-Place Education



Train-The-Trainer classes available from the LEPC

## Should I Stay or Should I Go?



Evacuation decision making workshop for first responders and emergency management

## LEPC Officers

- LEPC Chair: Shayne Morgan, FPED, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information: David Peaton, FPED, Levy County Emergency Management
- LEPC Vice-Chair, First Responders: John MacDonald, Levy County Emergency Management

## Any Questions?

Thank You



**AGENDA  
NORTH CENTRAL FLORIDA  
REGIONAL HAZARDOUS MATERIALS RESPONSE TEAM POLICY BOARD**

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Via Communications Media Technology

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- V. Other Business
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