

**AGENDA
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**



Virtual Public Meeting
Via Communications Media Technology

December 17, 2020
10:00 a.m.

To join the meeting from your computer, tablet or smart telephone:
<https://www.gotomeet.me/LevyDEM/lepc>

Telephone Number: 571.317.3122

Access Code: 365-191-421

- I. Welcome, Roll Call, Introductions and Chair's Report**
- II. Approval of August 13, 2020 Meeting Minutes ***
- III. Biennial Appointments for July 1, 2020 - June 30, 2022**
- IV. Election of Officers: Chair; Vice-Chair - First Responders and Vice-Chair - Public Information***
- V. Business Items**
 1. County Reports on Hazardous Materials Incidents and Activities
 2. Thomas Yatabe State Emergency Response Commission Award Nomination
 3. Regional Hazmat Team Appointment
 4. Training Task Force Chair Appointment
 5. Mutual Aid Assistance Agreement between the Committee and White Springs Agricultural Chemicals, Inc. (Nutrien, Ltd.) *
- VI. Public Information Issues**
 1. Emergency Planning and Community Right-To-Know Act Public Education *
 2. Shelter In-Place Public Education *
 3. Other Public Information Issues
- VII. First Responder Issues**
 1. 2020 Emergency Response Guidebook
 2. Hazmat First Responder Training Classes and Assessments
 3. Other First Responder Issues
- VIII. Other Business and Information Requests**
- IX. Next Meeting Date and Location - February 11, 2021, Bell, FL**

*** Included in Packet**

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**MINUTES
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Virtual Public Meeting
Via Communications Media Technology

August 13, 2020, Thursday
10:00 a.m.

MEMBERS PRESENT

Sandi Courson
Bobby Garbett
Chris Gilbert
Sharon Hingson
Michael Holmes
Bruce Jordan, Vice-Chair
Charles Keller
Keith Knelle
Paul Kremer
Michael Laycock
John MacDonald
David McIntire
Shayne Morgan, Chair
David Peaton, Vice-Chair
Luke Waldron
Ed Ward

MEMBERS ABSENT

Roy Bass
Leigh Basford
Darian Brown
Dan Cassel
Dave Dickens
Matt Doty
Michael Fowler
Ed Hand
Tom Franklin
Scott Garner
Mitch Harrell
Scott Holowasko
Henry Land
Marc Land
Paul Lanus
Ralph Smith
Tim Smoak
Amy Sweeney
David Still
Joshua Wehinger

GUESTS PRESENT

Bradley Davis
Sam MacDonald
Sean Withers

STAFF PRESENT

Michael Escalante
Scott Koons

I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT

Chair Shayne Morgan called the meeting to order at 10:03 a.m. He introduced himself and asked others to introduce themselves. There was no Chair's Report.

II. APPROVAL OF THE FEBRUARY 20, 2020 MEETING MINUTES

Motion: Bruce Jordan moved to approve the February 20, 2020 meeting minutes. David Peaton seconded; motion passed unanimously.

III. BIENNIAL APPOINTMENTS FOR JULY 1, 2020 - JUNE 30, 2022

The Committee discussed the process for the appointment of members to the Committee for the two-year period of July 1, 2020 to June 30, 2022 by the State Emergency Response Commission.

IV. ELECTION OF OFFICERS: CHAIR; VICE-CHAIR - FIRST RESPONDERS AND VICE-CHAIR - PUBLIC INFORMATION

The Committee discussed the process for nominations and election of officers. By consensus, the Committee agreed to submit nominations to the Vice-Chair for Public Information and schedule the election of officers for the November 12, 2020 Committee meeting.

V. BUSINESS ITEMS

1. County Reports on Hazardous Materials Incidents and Activities -

Several agencies reported on hazardous materials incidents and activities.

2. Thomas Yatabe State Emergency Response Commission Award Nominations -

The Committee discussed the process for making nominations for the Thomas Yatabe Award. By consensus, the Committee agreed to submit nominations to the Vice-Chair for Public Information and authorized the Chair to submit the nomination on behalf of the Committee.

3. Regional Hazmat Team Appointments -

The Committee discussed the appointment of the Committee representative to the North Central Florida Regional Hazardous Materials Response Team Board.

4. Improved Coordination with Regional Facility Responders Agreement with Nutrien White Springs Emergency Response Team -

The Committee reviewed a draft of the Mutual Aid Assistance Agreement between the Committee and White Springs Agricultural Chemicals, Inc. (Nutrien, Ltd.)

Motion: David McIntire moved to have staff review the draft Mutual Aid Assistance Agreement between the Committee and White Springs Agricultural Chemicals, Inc. (Nutrien, Ltd.) and to place it on the agenda for consideration of adoption by the Committee at the November 12, 2020 Committee meeting. John MacDonald seconded; motion passed unanimously.

VI. PUBLIC INFORMATION ISSUES

1. Update of Emergency Response Plan -

The Committee reviewed the updated North Central Florida Emergency Response Plan. Staff reported that the plan included updates to contact persons and hospital facilities.

Motion: Bruce Jordan moved to adopt Resolution No. 2020-2 adopting the 2020 updated North Central Florida Emergency Response Plan. Christopher Gilbert seconded; motion passed unanimously.

2. Emergency Planning and Community Right-To-Know Act Public Education -

The Committee discussed the challenges of making Emergency Planning and Community Right-To-Know Act Public Education presentations during the COVID-19 pandemic.

3. Shelter In-Place Public Education -

The Committee discussed the challenges of making Shelter In-Place Public Education presentations during the COVID-19 pandemic.

4. Other Public Information Issues -

There were no other public information issues discussed.

VII. FIRST RESPONDER ISSUES

1. 2020 Emergency Response Guidebooks -

Chair Morgan reported that the Florida Division of Emergency Management anticipates shipping copies of the 2020 Emergency Response Guidebooks to local emergency planning committees for distribution to local first responder agencies in September 2020.

2. 2021 Florida HazMat Symposium -

Chair Morgan reported that, due to the on-going COVID-19 pandemic, the 2021 Florida HazMat Symposium scheduled to be held in January 2021 in Daytona Beach has been cancelled.

3. Hazmat First Responder Training Classes and Assessments -

The Committee discussed the challenges of conducting Hazmat First Responder Training Classes and Assessments during the COVID-19 pandemic.

4. Other First Responder Issues -

There were no other issues discussed.

5. Regional HazMat Team Meeting, 1:00 p.m. Today -

Chair Morgan announced that the Regional HazMat Team would meet virtually at 1:00 p.m. via communications media technology following the North Central Florida Local Emergency Committee meeting.

VIII. OTHER BUSINESS AND INFORMATION REQUESTS

There were no other business and information requests discussed.

IX. NEXT MEETING DATE AND LOCATION

Chair Morgan announced that the next meeting will either be held in Gainesville at the Gainesville Regional Utilities Eastside Operations Center or virtually via communications media technology on November 12, 2020 at 10:00 a.m.

The meeting adjourned at 10:57 a.m.

Shayne Morgan, Chair

12/17/20
Date



LEVY COUNTY
DEPARTMENT OF EMERGENCY MANAGEMENT
7911 NE 90th Street
BRONSON, FLORIDA 32621
 Phone: 352-486-5150 Fax: 352-486-3366
 Email: davidpeaton@levydisaster.com



To: Scott Koons
 Shayne Morgan
 David McIntire

Ref: LEPC / Regional HazMat Board Nominations and Yatabe Award Nominations

Below you will find the results of the nominations for officers for the Region 3 LEPC and Regional Hazardous Material Response Team Policy Board. You will also see the nomination for the Yatabe Award

LEPC

Chair Nomination

- Shayne Morgan- x3

Vice Chair, Public Information

- David Peaton x3

Vice Chair, First Responder

- Bruce Jordan x2
- Adam McCook x1

RHMT

Chair

- David McIntire x3

Vice Chair, Policy

- Shayne Morgan x3

Vice Chair, Technical

- Bobby Garbett x1

Treasurer

- David Peaton x2

We received only one nomination for the Yatabe Award. That nomination was for Mr. Shayne Morgan

Please feel free to contact me with any questions or concerns

David Peaton, FPEM
 Assistant EM Director
 Levy County Emergency Management
 7911 NE 90th Street
 Bronson, FL 32621
 Office: 352-486-5150
 Cell: 352-221-0463
 FAX: 352-486-5152
davidpeaton@levydisaster.com

MUTUAL AID ASSISTANCE AGREEMENT
BETWEEN
WHITE SPRINGS AGRICULTURAL CHEMICALS, INC.
AND THE
NORTH CENTRAL FLORIDA LOCAL PLANNING COMMITTEE

THIS AGREEMENT is made by and between White Springs Agricultural Chemical, Inc., hereinafter referred to as Nutrien, Ltd., and the North Central Florida Local Emergency Planning Committee, hereinafter referred to as the Committee.

WITNESSETH

WHEREAS, the parties are both vested in the wellness and protection of people and property within the State of Florida;

WHEREAS, Nutrien, Ltd. and the Committee desire to share resources and expertise which each might exercise separately;

WHEREAS, the parties to this Agreement have an interest in the control of fire, fire prevention, emergency medical services, hazardous materials control, and other emergency response and support services;

WHEREAS, the parties to this Agreement have access to equipment and personnel who are trained to provide various levels of service in the control of fire, fire prevention, emergency medical service equipment and personnel, hazardous materials control, and other emergency response and support services;

WHEREAS, in the event of a major fire, disaster, or other wide scale emergency, either party to this Agreement may need the assistance of the other party to this Agreement to provide supplemental fire suppression, emergency medical service equipment, personnel, hazardous materials control, and other emergency response and support;

WHEREAS, subject to limitations that may exist from time to time, the parties to this Agreement have the necessary equipment and personnel available to provide such supplemental services to the other party to this Agreement in the event of such a major fire, disaster, or other wide scale emergency;

WHEREAS, subject to limitations that may exist from time to time, the facilities of each party to this Agreement are located in such proximity as to enable each party to this Agreement to render mutual aid assistance to the other; and

WHEREAS, the parties to this Agreement have determined that it is in the best interests of each party to this Agreement to set forth guidelines for providing mutual aid assistance to each other in the case of a major fire, disaster or other wide scale emergency.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein exchanged, the parties agree as follows:

1. PURPOSE

The purpose of this Agreement is for the parties to this Agreement to provide mutual aid assistance to one another for control of fire, fire prevention, emergency medical services, hazardous materials control, and other emergency support in the event of a major fire disaster or other emergency.

2. DEFINITIONS

- a. Requesting Party shall mean either party initiating a request for mutual aid assistance from the Responding Party as herein defined.
- b. Responding Party shall mean the party from whom mutual aid assistance has been requested by the Requesting Party as herein defined.
- c. Commanding Officer shall mean the senior-most officer of the party charged with command of personnel primarily tasked with providing of fire, fire prevention, emergency medical services, hazardous materials control, and other emergency support services.
- d. Incident Commander shall mean the highest-ranking on-site officer of the Requesting Party exercising direction and control over the personnel on-site providing services.

3. REQUEST FOR ASSISTANCE

The Commanding Officer or Incident Commander of the Requesting Party may, in the sole discretion of that Commanding Officer or Incident Commander, request assistance from the scene of any emergency within the geographical boundaries of the Requesting Party's jurisdiction. Prior to making such a request, the Commanding Officer or Incident Commander shall first determine the need for equipment or personnel in excess of all such equipment and personnel available through the Requesting Party's facilities. Where such a request is made, assistance shall be provided pursuant to this Agreement, at the sole discretion of the Responding Party's Commanding Officer or designee.

4. RESPONSE TO REQUEST

Upon receipt of a request as provided for in Paragraph 3 of this Agreement, the Commanding Officer of the Responding Party shall immediately take the following action:

- a. Determine the type of equipment and number of personnel available to respond to the Requesting Party.
- b. In the event equipment and personnel are available, immediately dispatch such equipment and personnel to the scene of the emergency with proper operating instructions.
- c. In the event the requested equipment or personnel are not available, immediately advise the Requesting Party of such fact.

5. COMMAND RESPONSIBILITY AT EMERGENCY SCENE

The Incident Commander of the Requesting Party shall be in command of the operations at the incident under which the equipment and personnel sent by the Responding Party shall serve provided, however, that the responding equipment and personnel shall be under the immediate supervision of the officer in charge of the responding apparatus. If the Incident Commander requests a senior officer of the Responding Party to assume command of any incident and the senior officer for the Responding Party accepts command, then in such event the Incident Commander shall not be relieved of responsibility for the operation.

6. LIABILITY

The parties to this Agreement agree that the Requesting Party shall assume liability for and hold the Responding Party harmless from all liabilities which arise out of command decisions or judgments made in response to the incident for which assistance is requested. However, each party to this Agreement agrees to assume all liabilities arising out of the acts of its personnel in furtherance of responding to an incident and to hold the other party harmless from those actions.

7. POST RESPONSE RESPONSIBILITY

Upon completion of the rendition of assistance, such additional cooperative assistance and help as is customary or necessary shall be provided to locate and return any items of equipment to the party owning said equipment. All equipment and personnel used under the terms of this Agreement shall be returned to the Responding Party upon being released by the Requesting Party, or upon demand being made by the Responding Party for return of said equipment and personnel.

8. COMPENSATION

Each party to this Agreement agrees that it will not seek from the other party to this Agreement compensation for services rendered under this Agreement. Each party to this Agreement shall at all times be responsible to its own employees for the payment of wages and other compensation and for carrying workers' compensation and other applicable policies of insurance upon its employees. Each party to this Agreement shall be responsible for its own equipment and shall bear the risk of loss therefore, regardless of whether or not said personnel and equipment are being used within the area of primary responsibility of that party. However, if fire suppression chemicals or hazardous materials supplies are utilized by the Responding Party, the Requesting Party shall compensate the other party for the actual cost of such chemicals or supplies that are not covered by cost recovery from the incident originator.

9. MEDICAL BILLING

In the event that mutual assistance is requested for emergency medical service or nonemergency transport, the party that completes transport of the patient to the final destination shall have all and exclusive right to bill Medicare, Medicaid, a third party, or the patient for its full public rates for the full transport. The Requesting Party shall relinquish all such rights to bill Medicare, Medicaid, a third party, or the patient for the requested transport pursuant to this Agreement. The Requesting Party agrees to make reasonable efforts to assist the Responding Party in obtaining patient billing information.

10. INSURANCE

Each party to this Agreement agrees to maintain adequate insurance coverage, as determined in the best interest of each party to this Agreement in its own respective discretion, for its own equipment and personnel.

11. PRE-INCIDENT PLANNING

The Commanding Officers of the parties may, from time to time, mutually establish pre - incident plans which shall indicate the types of and locations of potential problem areas where emergency assistance may be needed, the type of equipment that should be dispatched under such circumstances, the number of personnel that should be dispatched under such circumstances, and the training to be conducted to ensure efficient operations. Such plans shall take into consideration the proper protection by the Responding Party of its own geographical jurisdiction. The parties to this Agreement agree to take such steps as are feasible to standardize equipment such as couplings, hose, and apparatus so that said equipment can be fully utilized by either of the parties to this Agreement.

12. SHARED PURCHASING

The parties to this Agreement do not intend to authorize joint or cooperative acquiring, holding, or disposal of real or personal property by this Agreement.

13. ADMINISTRATION AND FINANCE

No special entity is created by this Agreement. Administration of this Agreement shall be performed by each entity separately through their responsible officials. Each party hereto shall be responsible for financing their separate obligations hereunder, including establishing or maintaining budgets.

14. DOCUMENT CONTROL-EXECUTION

This Agreement shall become effective immediately after all parties to this Agreement having executed the Agreement.

15. TERMINATION

A party to this Agreement desiring to terminate this Agreement shall serve written notice as approved by its board upon the other. Termination shall become effective when acknowledged as received by the board or responsible party receiving notice or thirty (30) days after the notice is sent, whichever occurs sooner.

16. PREVIOUS AGREEMENTS

All previous agreements, written or oral, between the parties hereto providing for mutual or agreement services are superseded and replaced in their entirety by this Agreement.

17. NOTICES

Any notice required or permitted to be given pursuant to any provisions of this Agreement shall be given in writing, and either delivered in person, by electronic transmission, deposited in the United States mail, postage prepaid, registered certified mail, return receipt requested, properly addressed or by a nationally recognized overnight carrier service to the following address:

White Springs Agricultural Chemicals, Inc.
Nutrien, Ltd.
Attn: William Ponton,
General Manager
15843 SE 78th Street
White Springs, FL 32096
william.ponton@nutrien.com

North Central Florida Local
Emergency Planning Committee
Attn: Scott R. Koons,
Executive Director
2009 NW 67th Place
Gainesville, Fl. 32653-1603
koons@ncfrpc.org

18. AGREEMENT NOT EXCLUSIVE

This Agreement is not intended to be exclusive as between the parties to this Agreement. Either of the parties to this Agreement may, as that party deems necessary or expedient, enter into a separate mutual aid assistance agreement or agreements with any other party or parties. Entry into such separate agreements shall not change any relationship or covenant herein contained unless the parties to this Agreement mutually agree in writing to such changes.

Dated: _____

White Springs Agricultural Chemicals, Inc. (Nutrien, Ltd.)

William Ponton, General Manager

Dated: _____

North Central Florida Local Emergency Planning Committee

Shayne Morgan, Chair

North Central Florida Local Emergency Planning Committee:

Emergency Planning and Community Right-To-Know Act



North Central Florida Local Emergency Planning Committee

Counties:

Alachua, Bradford,
Columbia, Dixie,
Gilchrist, Hamilton,
Lafayette, Levy,
Madison, Suwannee,
Taylor, and Union
Counties

www.ncflepc.org



Emergency Planning and Community Right-to-Know Act

- EPCRA became law in 1986 after Bhopal, India
- State Emergency Response Commission (SERC) to oversee planning for hazmat emergencies
- Florida Division of Emergency Management provides State support



What is an LEPC?

- Has the job of protecting the community from chemical spills
- Broad based membership
- Emergency plan
- Common Sense
- Staffed by Florida's Ten Regional Planning Councils



LEPC Programs

- Providing access to chemical inventories to first responders and the public
- Hazmat exercises
- Emergency plans
- First Responder Training



Mission Statement

- The North Central Florida Local Emergency Planning Committee has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through planning, increasing response capability and accident prevention.

Mission Statement

Our tools include:

- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

Annual Chemical Inventory Reporting (Section 312)

- Tier II chemical inventory forms
- Florida has electronic submission for reporting facilities and electronic access for emergency responders (ErPlan.net)



How Your LEPC Can Help You?

- Hazmat Training
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- Distribution Point for Emergency Response Guidebooks



LEPC Help - First Responder Training

- 29 CFR 1910.120(q) – Emergency Response Levels
- Awareness – Discovery (4-8 hr)
- Operations – Defensive (24 hr)
- Technician – Offensive (160 hr)
- Incident Commander (24+ hr)



LEPC Assistance - Hazmat Exercises

- Homeland Security Exercise and Evaluation Program (HSEEP) Based Exercises:
- Table Top
- Functional
- Full-Scale



Hands On Training



Responders Need Access to Information

- Tier 2 Chemical Inventories and Contacts for EPCRA Section 312 Sites
- Hazards Analysis for EPCRA Section 302 Sites with Extremely Hazardous Substances in Amounts Greater than the Threshold Planning Quantity

LEPC Assistance - Compliance Assistance For Facilities

- Facility Must Report Some Spills to State Watch Office Within 15 Minutes
 - most common violation
- Tier 2 Reports and Annual Registration
- Annual Coordination Meeting and Training



LEPC Assistance - Emergency Planning

- Emergency Plan
- Hazards Analyses for sites with Extremely Hazardous Substances



State Level Coordination Quarterly Meetings

- Training Task Force
- LEPC Staff and Chairs
- State Emergency Response Commission



How Your LEPC Can Help You

- Hazmat Response Training for First Responders
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- No Charge – already paid for by hazmat users



LEPC Officers

- LEPC Chair, Shayne Morgan, FPEM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information, David Peaton, FPEM, Levy County Emergency Management
- LEPC Vice-Chair, First Responders, John MacDonald, Levy County Emergency Management

Any Questions?

Thank You

North Central Florida Local Emergency Planning Committee:

Shelter-In-Place



North Central Florida Local Emergency Planning Committee

Counties:

Alachua, Bradford,
Columbia, Dixie,
Gilchrist, Hamilton,
Lafayette, Levy,
Madison, Suwannee,
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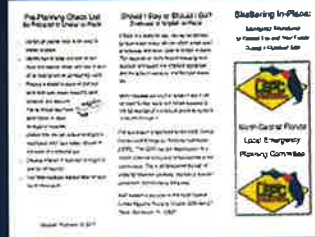
- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

Shelter In-Place Education



Public Education at Community Events

Shelter In-Place Education



LEPC Shelter In-Place Flyer and PowerPoint Presentation available for download at <http://nclepc.org/lip.html>

Shelter In-Place Education



Train The Trainer classes available from the LEPC

Should I Stay or Should I Go?



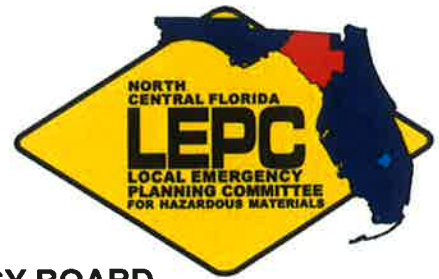
Evacuation decision making workshop for first responders and emergency management

LEPC Officers

- LEPC Chair, Shayne Morgan, FP/EM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information, David Peaton, FP/EM, Levy County Emergency Management
- LEPC Vice-Chair, First Responders, John MacDonald, Levy County Emergency Management

Any Questions?

Thank You



**AGENDA
NORTH CENTRAL FLORIDA
REGIONAL HAZARDOUS MATERIALS TEAM POLICY BOARD**

Virtual Public Meeting
Via Communications Media Technology

December 17, 2020
1:00 p.m.

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- III. Election of Officers: Chair; Vice-Chair - Policy; Vice-Chair - Technical and Treasurer*
- IV. Ongoing Projects
- V. Other Business
- VI. Next Meeting Date and Location - February 11, 2021, Bell, FL

* Included in Packet

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2009 NW 67th Place, Gainesville, FL 32653 -1603 • 352.955.2200.