



**PRELIMINARY AGENDA
NORTH CENTRAL FLORIDA REGIONAL
HAZARDOUS MATERIALS RESPONSE TEAM POLICY BOARD**

Bradford County Emergency Operations
Center, Starke, FL

August 18, 2016
1:00 p.m.

- I. Introductions and Chair Report
- II. Approval of May 26, 2016, Meeting Minutes
- III. New Business:
 - a) Hazardous Materials Response Teams Self Assessments
 - b) Adoption Process for Revised Interlocal Agreements by Member Local Governments
 - c) Expansion of Team
- IV. Close-Out of Technical Assistance Grant for Pipeline Safety:
 - a) Purchasing Pipeline Training Trailer and Supplies (\$13,660)
 - b) Public Outreach Project for Pipeline Safety
 - c) Pipeline Planning and Identification of Critical Facilities in Pipeline Vulnerable Areas
- V. Other Business and Next Meeting

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**NORTH CENTRAL FLORIDA REGIONAL
HAZARDOUS MATERIALS RESPONSE TEAM
POLICY BOARD MEETING**

Foley Cellulose LLC,
One Buckeye Drive, Perry, FL

Thursday, May 26, 2016
1:00 pm

MEMBERS PRESENT

Dan Smith, Chair, Gainesville
Ralph Smith, Gilchrist County
Bobby Garbett, Suwannee County
Bruce Jordan, City of Madison
David Peaton, LEPC

STAFF PRESENT

Dwayne Mundy

MEMBERS ABSENT

Alachua County
Bradford County
Columbia County
City of Lake City
Dixie County
City of Starke *
Lafayette County *
Union County *

* Inactive Status

GUESTS PRESENT

Michael Laycock, FL Gas Transmission
Steve Severence, Levy County
Don Sessions, Retired
Brian Miller, Foley GP
Dan Hickey, The Villages
Leah Webb, Madison Co. EM
Pat Feagle, Marion Co. FR

The meeting was called to order at 1:18 pm.

I. INTRODUCTIONS AND CHAIRMAN'S REPORT

Chairman Daniel Smith from Gainesville welcomed everyone and asked that they introduce themselves. He reported that on the most recent state emergency response commission training task force and a request that the hazmat teams organize and conduct self-assessments based upon the official check list. In addition to these pier assessments there was discussion on off shore response to hazardous materials releases on ships.

DRAFT

II. APPROVAL OF FEBRUARY 18, 2016, MEETING MINUTES

Action: It was moved by David Peaton and seconded by Bobby Garbett to approve the minutes of the February 18, 2016 meeting as written. The motion passed unanimously.

III. NEW BUSINESS

Dwayne Mundy reported on the procedures necessary to revise the inter-local agreements by the member local governments. He reported that the regional planning council has completed this task and that we are now ready to begin the process for the regional hazmat team. He reported that each local member government would be required to sign a stack of the agreements and once the revised agreements are adopted by all the local governments then it could be filed with the clerk of the court in each county. New members and changes to the agreement can then be done by resolution which only has to be signed by one local government at a time.

The expansion of the team would discuss next. Ocala Fire Department reports that they are working on a mass deacon setup and includes two Nory Systems for decontaminating immobile patients. Potential new members included the City of Ocala, Taylor County, Levy County, and Marion County. The operational status of the team members was discussed next. It was reported that Gilchrist County is currently not deployable because their primary hazmat vehicle is inoperable. Close out of technical assistance grants for pipe line the group discussed the after action reports for Perry, Trenton and Brooker tabletop exercises. The final draft of the after action reports has been distributed and it was decided to allow one more week for comments to be included in the final ones.

Next, the group discussed purchasing the pipe line training trailer and additional training supplies for \$13,660 pending. Chairman Smith reported that the Gainesville Fire Department would not be available to purchase the trailer and be reimbursed by the team. It was decided that Dwayne Mundy and Dan Smith would go trailer shopping to see what sort of trailer is available for \$4,000. The group discussed contacting pipeline companies and seeing if they had any donations that they would like to add to the pipeline training trailer.

IV. PLANNING AND OPERATIONAL ISSUES

The public outreach project to inform the public of improvements to responding to pipeline disasters was discussed next. The group discussed the possibilities of partnering with emergency management, fire

departments, and pipeline facilities on issuing the press release on educating the public on increased pipeline safety. It was decided that the team should send out the press release and be the sole contact person listed on there. If there is a question received regarding additional information then staff could provide that information as a follow up.

The scope of the pipeline planning and identification of critical facilities in the pipeline vulnerable area was discussed next. It was noted that a lot of the information was out of date and the purpose of this is to update critical facilities on the national pipeline mapping system.

V. HAZARDOUS MATERIALS RESPONSE TEAM SELF-ASSESSMENTS

In addition to the previous discussion it was noted that for training needs that we need to identify what sort of training is needed and not what sort of training is being requested. The group discussed that this would require a gap analysis and should be integrated into next year's multi-year training and exercise plan.

The availability of training classes was discussed. Two options for conducting technician lever training using the new hybrid program include the LEPC instructors or sending students to the Florida State fire college and paying their tuition. The various fire departments will be contacted to identify if there is a sufficient number of students in order to have the LEPC schedule a class.

VI. OTHER BUSINESS AND NEXT MEETING

It was decided that the next meeting would follow the next LEPC meeting and be held at 1:00 p.m. This is tentatively scheduled for August 18, 2016 at the Bradford County emergency operation center.

The Meeting was adjourned at 2:33

Chair

Date