



**PRELIMINARY AGENDA  
NORTH CENTRAL FLORIDA (DISTRICT 3)  
LOCAL EMERGENCY PLANNING COMMITTEE**

Levy County Department of Public Safety  
1251 NE County Road 343, Bronson, FL

19 November 2015  
10:00 a.m.

**I. INTRODUCTIONS AND CHAIR REPORT**

**II. APPROVAL OF AUGUST 20, 2015, MEETING MINUTES**

**III. LEPC BUSINESS ITEMS**

- a) Election of Officers - Report from Nominations Committee
- b) County Reports on Hazardous Materials Activities and Exercises
- c) HMEP Planning Projects: Review of Exercise Video, Selection of Planning Project for Fiscal Year 2015-2016, and Comments on Possible New Planning Projects for Fiscal Year 2016-2017
- d) Hazards Analysis Update and Annual Data Sharing Meeting

**IV. FIRST RESPONDER ISSUES**

- a) Report on Pipeline Technical Assistance Grant (\$43,660) Award from U.S. Department of Transportation
- b) Hazmat First Responder Training Program: Classes, Symposium and Training Needs Assessment
- c) CSX Rail Respond Online Response Tool - <http://csxrailrespond.com>
- d) State Emergency Response Commission Training Task Force Issues
- e) Regional Hazmat Team Update - Meeting, 1:00 pm

**V. PUBLIC INFORMATION ISSUES**

- a) Membership
- b) New Logo and Name Rather than Number
- c) Shelter In-Place Public Education
- d) Annual Facility Coordination Meeting and Reporting Year 2015 Tier 2 Reports - Due March 1, 2016
- e) Other Public Information Issues

**VI. OTHER BUSINESS AND INFORMATION REQUESTS**

**VII. NEXT MEETING DATE AND LOCATION**



## NORTH CENTRAL FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

Marion County Emergency  
Operations Center, Ocala, Florida

Thursday, August 20, 2015  
10:00 a.m.

### **MEMBERS PRESENT**

Ron Mills, Chair  
Chris Gilbert  
Scott Holowasko  
Bruce Jordan, Madison FR  
Shayne Morgan  
David Peaton  
Wendy Russell  
for Brian Johns  
Donnie Sessions  
Capt. Dan Smith  
T.F. Smoak  
Ebbin Spellman  
Keith Knelle  
For David Still  
Ed Ward

### **MEMBERS ABSENT**

Tim Alexander  
Frank Armijo  
Sandi Courson  
Dave Dickens  
Robert Garbett  
Scott Garner  
Robin Gedeon  
Carl Glebowski  
Mitch Harrell  
Matt Harris  
Jeff Huffman  
Sylvia Ifft  
Brian Johns  
Paul Kremer  
Henry Land  
Marc Land  
David Meurer  
Kimberly Thomas

### **GUESTS PRESENT**

Alan Whigham  
Pat Stefanski  
Ken Braswell  
Erin Miller  
Frank DeFrancesco  
Kris Allison  
Stewart L Robinson  
Todd Clifford  
David Knowles  
Ronald Grant  
John McDonald  
Randy Ming  
Robert R Johnson  
Richard Dennis

### **STAFF PRESENT**

Dwayne Mundy

The meeting was called to order at 10:00 a.m.

### **I. CHAIRMAN'S REPORT AND INTRODUCTIONS**

Chairman Ron Mills welcomed everyone and asked that they introduce themselves. He reported on the recent Florida Emergency Preparedness Association activities and welcomed representatives from Marion and Levy Counties. Chip Wildy welcomed everyone to the Marion County Emergency Operations Center.

### **II. APPROVAL OF MAY 28, 2105, LEPC MEETING MINUTES**

**Action:** It was moved by Shayne Morgan and seconded by David Peaton to adopt the minutes of the May 28, 2015, LEPC meeting as corrected. The motion passed unanimously.

### III. LEPC BUSINESS ITEMS

Dwayne Mundy gave an update on the former members of LEPC District 5 from Marion and Levy Counties who were invited to today's meeting. It was decided to nominate members that attended the meeting or have otherwise expressed a desire to continue participating in the LEPC process. Approximately 20 people identified themselves as being from LEPC District 5 on the sign-in sheet.

Each county reported on hazardous materials related activities and exercises that have occurred since the last meeting. Alachua County reported that the City of Gainesville conducted a tabletop exercise with CSX Railroad. LEPC staff prepared an After Action Report for this exercise. Gilchrist County reported that it has completed updating its hazards analyses.

Levy County reported that it busy with the budget process and that John McDonald is acting Emergency Management Director. Madison County reported an accident with a semi-truck that released diesel and introduced new Emergency Management Director Alan Whigham. Marion County reported that 11 new members of the hazmat team have completed the IAFF 160 class. A church security planning class is being held in the county and a flyer was distributed.

It was decided that this year's exercise should be based upon one of the most common hazardous commodities being transported by rail through the LEPC District. The group identified Starke (Bradford County) as a possible exercise location because of the high volume of rail traffic going through the middle of the city. The new CSX railroad awareness operations-level training package is being scheduled. This includes a follow-up tabletop exercise module. It is anticipated that this will occur prior to the end of the calendar year.

The Committee discussed the planning project for the year which is conducting an exercise. At the last meeting, it was decided to conduct a tabletop exercise based upon a common commodity haul by rail through the District. The City of Gainesville organized CSX Railroad tabletop exercise held on August 11, 2015, accomplished this. The LEPC has prepared an After Action Report / Improvement Plan Matrix for that exercise. The exercise was well attended and gave emergency responders valuable experience on responding to a rail incident.

It was reported that a second opportunity came to joined forces with the Northeast Florida LEPC to conduct a multi-regional exercise in Green Cove Springs on September 10, 2015. Gainesville Fire Rescue hazmat and Alachua County Fire Rescue Rehab Bus participated from this district. The scenario will involve a multi-vehicle pile-up similar to the January 29, 2012 wreck that occurred on Payne's Prairie in Alachua County. It is anticipated that a video of the exercise will be available at the next meeting.

Dwayne Mundy reported on the status of the Hazards analysis. It was decided that tow data distribution meetings could be needed once all of the hazards analysis are final. Mr. Mundy also reported that he has registered with the US Environmental Protection Agency to have on-line access to off-site consequence data contained in risk management plans. This will allow vulnerable areas reported for the offsite consequence analysis should be compared with the vulnerable zones for many of the same chemicals prepared in the hazardous analysis.

#### IV. FIRST RESPONDERS ISSUES

Next, the group discussed First Responder issues. The first responders training program and classes were discussed. Additional classes are being scheduled and include using resources from the training trailers. The status of the Supplemental Environmental Projects website and database was discussed next. It was reported that the website should be fully functional soon.

The group discussed that the EPA had issued a fine against Gainesville Ice for not filing a Tier 2 report and this was a missed opportunity for submental and environmental project. It was reported that nothing has been heard regarding the releases from Ferrell Gas in the Cities of Madison and Trenton from facilities that had not timely submitted Tier 2 Chemical Inventory reports.

Chief Sessions reported on the state emergency response commission training task force issues. Items discussed included the development of check off sheets for operations and technician skills based upon that NFPA 472.

It was reported that the Regional Hazardous Responses Team meeting was being held today at 1:00 p.m. here. Agenda items include a pipeline safety technical Assistance Grant for \$100,000.00 which would include enhancing existing hazmat training programs to include pipeline responses, enhancing operations level responses capabilities, and conducting planning, community outreach and table top exercises.

#### V. PUBLIC INFORMATION ISSUES

The LEPC had selected September 13-19, 2015, as Hazardous Materials Awareness Week, which is part of National Preparedness Month. The main focus is Sheltering In-Place education and decision making. The LEPC participated with Alachua County Emergency Management on Saturday, September 19, 2015, in “Alachua County Prepares Festival.”

#### VI. OTHER BUSINESS AND INFORMATION REQUESTS

The Regional Hazmat Team reported that the U.S. Department of Transportation Pipeline Safety office has requested clarification on milestones for its grant application. The \$100,000 grant would improve emergency responder pipeline operations-level capabilities, improve identification of areas and facilities vulnerable

to pipeline releases, and fund three tabletop exercises centered on the three major pipeline compressor stations located in the LEPC District.

## VII. NEXT MEETING DATE AND LOCATION

It was decided that the next meeting will tentatively schedule for November 19, 2015 at the Levy County Public safety Facility. The meeting was adjourned at 11:35 p.m.

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Chairman

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Date

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## Gilchrist County Emergency Management

3250 North U.S. Highway 129

Bell, Florida 32619

(386) 935-5400

(386) 935-0294 Fax

[dpeaton@gilchrist.fl.us](mailto:dpeaton@gilchrist.fl.us)

David Peaton, Director of Emergency Management

III. a



To: Dwayne Mundy

Ref: LEPC and Regional HazMat Board Nomination Forms

Below you will find the results of the nominations for officers for the Region 3 LEPC and Regional Hazardous Material Response Team Policy Board.

### LEPC

#### Chair Nominations

- Shayne Morgan: 3 Nominations

#### Vice Chair, Public Information

- David Peaton: 2 Nominations

#### Vice Chair, First Responder

- David Knowles: 2 Nominations
- Scott Garner: 1 Nomination
- Dan Smith: 1 Nomination

### RHMT

#### Chair Nominations

- Dan Smith: 3 Nominations

#### Vice Chair, Policy

- Shayne Morgan: 3 Nominations

#### Vice Chair Technical

- Scott Holowasko: 1 Nomination

#### Treasurer

- David Peaton: 2 Nominations

Please see attached with this letter a copy of the nomination forms that were received by the stated deadline.

Please feel free to contact me with any questions or concerns.

A handwritten signature in blue ink, appearing to read 'D. Peaton', followed by a long horizontal line.

**David Peaton, FAEM**

Emergency Management Director / 911 Coordinator

Gilchrist County Public Safety

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## **ATTACHMENT A**

### **Scope of Work**

#### PLANNING GRANT

The Hazardous Materials Transportation Safety and Security Reauthorization Act of 2005 authorizes the US Department of Transportation to provide assistance to public sector employees through training and planning grants to States, Territories, and Native American tribes for emergency response. The purpose of this grant program is to increase State, Territorial, Tribal and local effectiveness in safely and efficiently handling hazardous materials accidents and incidents, enhance implementation of the Emergency Planning and Community Right to Know Act of 1986 (EPCRA), and encourage a comprehensive approach to emergency training and planning by incorporating the unique challenges of responses to transportation situations. The program is funded by registration fees collected from hazardous materials (hazmat) shippers and carriers who offer for transportation or transport certain hazmat in interstate, intrastate, or foreign commerce in accordance with 40 CFR Part 107, Subpart G. These fees fund training and planning grants, monitoring and technical assistance, curriculum development, and staffing costs. Registration fees also fund the publication and distribution of the Emergency Response Guidebook (ERG).

At the Federal level, the US Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA) administers the HMEP grant.

At the state level, the Division of Emergency Management (DEM) serves as the grant recipient responsible for the oversight and coordination of the local planning and training efforts allowable under the grant. Chaired by the Director of DEM, the State Emergency Response Commission on Hazardous Materials (SERC) serves as the technical advisor and information clearinghouse for state and federal hazardous materials programs. Additionally, the SERC conducts quarterly public meetings in varying locations throughout the state.

At the local level, the ten Regional Planning Councils (RPCs) each oversee a Local Emergency Planning Committee (LEPC) that: (1) creates or updates regional hazardous materials emergency response plans; (2) performs an annual planning project or hazardous materials related exercise designed to enhance emergency response to a transportation related hazardous materials incident; (3) provides hazardous materials emergency response training to public sector employees; (4) Performs travel in conjunction with quarterly State Emergency response Commission, Local Emergency Planning Committee and Training Task Force Meetings. This agreement provides funding so that the Recipient, as an RPC, can maintain the capability necessary to effectively respond to hazardous material transportation related emergencies. Payments shall be made upon completion of travel as identified above or a specific planning deliverable. Invoices may also be held and submitted on a quarterly basis.

The Recipient shall perform one of the six planning project options listed in this attachment and all tasks shall be completed by September 30, 2016. The Recipient shall notify the Division, electronically or via U.S. Postal Service, of its choice of a planning grant option within seven business days of receipt of the executed Agreement.



## **Option 1: TRAINING NEEDS ASSESSMENT SURVEY OF PUBLIC SECTOR HAZARDOUS MATERIALS FIRST RESPONDERS**

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The staff assigned to this program should conduct activities pursuant to this scope of work with the support of the Local Emergency Planning Committee (LEPC) and consistent with the direction of the Division. The work tasks include, but are not limited to the following activities.

**Task 1:** The Recipient shall conduct a training needs assessment survey of public sector hazardous material first responders within the LEPC district. The Recipient shall:

- a) Develop a list of training courses related to the transportation of hazardous materials which comply with current National Fire Protection Association or Occupational Safety and Health Administration guidelines; include spaces for the participant's name, title and place of employment on the training courses list.
  - b) Prepare individual training needs assessment packages that include the list of training courses, and instructions for completing and returning the survey paperwork to the Recipient.
  - c) Distribute the training needs assessment package to public sector fire department, law enforcement, emergency medical services and public works personnel within the LEPC district.
  - d) Within the limits of funding available, conduct one regional training needs assessment workshop for public sector fire department, law enforcement, emergency medical services and public works personnel within the LEPC district.
  - e) A copy of each individual training needs assessment summary of each entity, as provided in the assessment tool instructions, in addition to all raw data collected pursuant to completion of this project.
  - f) Provide a complete overview summary of all teams assessed including a comprehensive review of all the statistical values without reference to individual team entities.
  - g) Ensure knowledgeable application of the assessment tool through ensuring all assessors meet or exceed the requirements for an assessor as expressly defined within the assessment tool.
  - h) Utilizing an existing assessment survey questionnaire (approved by the Division), ascertain the response needs of all response entities relative to the Extremely Hazardous Substances known to exist in the region. The survey should include, but is not limited to, existing:
    - 1) Hazardous materials response equipment
    - 2) Hazardous materials response training
    - 3) Hazardous materials trained personnel, including level of expertise
- f) Submit a list of agencies that will be targeted to receive the assessment survey.

**Task 2:** The Recipient shall develop an analysis of the public sector hazardous materials training needs in the LEPC district response capabilities and needs of the region, including a matrix of public, private, local and regional response teams. In the analysis recommendations, include any noted resource or equipment deficiencies and any restrictions or special considerations that would prohibit the response organization's participation in a hazardous materials incident.

- a) Prepare a summary of the assessment survey analysis and distribute to survey participants and other interested parties.
- b) Provide the Division with a project outline and timetable which indicate the estimated time frames to complete individual tasks. Include a brief description of the methods that will be used to accomplish the work tasks.



- c) Prepare and submit to the Division a report of the findings and data collected, including any recommendations regarding the assessment(s) or survey(s).
- d) Provide a written report to the Division within ten (10) working days of identifying any significant impediments to the completion of the project tasks as outlined in this scope of work.
- e) Maintain accurate records of personnel hours spent performing the tasks outlined in this scope of work. Personnel participating in HMEP-sponsored planning projects are to be counted toward the state's 20 percent contribution to the HMEP grant for the hours spent on the project. This "soft-match" contribution must be documented by the Recipient and submitted on the year-end program summary (See Attachments K and N). Personnel hours paid with HMEP or other Federal grant funds are not eligible for soft-match.
- f) Incorporate the results of this planning project into the annual update of the LEPC's hazardous materials emergency response plan.

### **Option 2: COMMODITY FLOW STUDY**

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The staff assigned to this program should conduct activities pursuant to this scope of work with the support of the Local Emergency Planning Committee (LEPC) and consistent with the direction of the Division. The work tasks include, but are not limited to the following activities.

**Task 1:** On behalf of the LEPC, develop a commodity flow study of hazardous materials and extremely hazardous substances transported over selected Interstate and U.S. Highway corridors within the LEPC District. At a minimum, this will include two (2) north/south corridors and two (2) east/west corridors. Within the period of agreement, the Recipient shall submit to the Division:

- a) Carry out a placard survey of trucks carrying hazardous and extremely hazardous substances (EHSs). Record placard number, chemical name, carrier name, direction of travel, date and time of observation and type of vehicle. Data will be collected from several locations along each corridor over a six (6) month period in two to three hour time increments.
- b) Generate a series of maps showing the most frequently recorded hazardous materials at each of the observation locations.
- c) Provide a report to all county emergency management directors in the LEPC District detailing the results of the study. Prior approval of the report format by the Division is required.
- d) Provide the Division with a project outline and timetable which indicate the estimated time frames to complete individual tasks. Include a brief description of the methods that will be used to accomplish the work tasks.
- e) Prepare and submit to the Division a report of the findings and data collected, including any recommendations regarding the analysis.
- f) Provide a written report to the Division within ten (10) working days of identifying any significant impediments to the completion of the project tasks as outlined in this scope of work.
- g) Maintain accurate records of personnel hours spent performing the tasks outlined in this scope of work. Personnel participating in HMEP-sponsored planning projects are to be counted toward the state's 20 percent contribution to the HMEP grant for the hours spent on the project. This "soft-match" contribution must be documented by the Recipient and submitted on the year-end program summary (See Attachments K and N). Personnel hours paid with HMEP grant funds are not eligible for soft-match.
- h) Incorporate the results of this planning project into the annual update of the LEPC's hazardous materials emergency response plan.

### **Option 3: LOCAL EMERGENCY PLANNING COMMITTEE PLAN EXERCISE**

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The staff assigned to this program should conduct activities pursuant to this scope of work with the support of the Local Emergency Planning Committee (LEPC) and consistent with the direction of the Division. The work tasks include, but are not limited to, the following activities.

**Task 1:** Within the period of agreement, the Recipient shall submit to the Division:

On behalf of the LEPC, provide staff support to the LEPC to develop and conduct an exercise of the LEPC hazardous materials emergency plan. Use the Homeland Security Exercise Evaluation Program (HSEEP) guidelines to develop, conduct and evaluate the exercise. The following exercise must be regional in scope to reflect an incident requiring a multi-jurisdictional or cooperative response and shall include a transportation element. The exercise must meet the following criteria:

- a) A full-scale exercise that tests a minimum of two functional areas (e.g., communications, evacuation, resource management, etc.) or:
- b) A comprehensive tabletop exercise utilizing a simulator / diorama that can be altered to closely reflect an actual location within the jurisdiction being tested. The exercise must test a minimum of two (2) functional areas (e.g., communications, evacuation, resource management, etc.)

**Task 2:** The required exercise staffing tasks at a minimum consist of the following:

- a) Meet with local emergency management staff and local emergency response officials within the district to accomplish the following:
  - 1) Explain the purpose and scope of the exercise;
  - 2) Establish a method to coordinate procedures among local emergency response officials;
  - 3) Identify key personnel to be involved in the exercise which shall include emergency management staff; and
  - 4) Develop exercise goals and objectives.
- b) Develop an exercise scenario. The following work products shall be completed and submitted to the Division for approval no less than **30 days** prior to the date of the exercise;
  - 1) A detailed schedule of exercise events;
  - 2) A summary of exercise messages; and
  - 3) A listing of exercise control procedures and responsibilities.
- c) Following the completion of the exercise, all major participants shall meet to discuss the exercise and identify areas for improvement in the LEPC hazardous materials emergency plan.

**Task 3:** Maintain accurate records of personnel hours spent performing the tasks outlined in this scope of work. Personnel participating in HMEP-sponsored planning projects are to be counted toward the state's 20 percent contribution to the HMEP grant for the hours spent on the project. This "soft-match" contribution must be documented by the Recipient and submitted on the year-end program summary (See Attachments K and N). Personnel hours paid with any federal grant funds are not eligible for soft-match.

**Task 4:** Incorporate the results of this planning project into the annual update of the LEPC's hazardous materials emergency response plan. For the purposes of this scope of work an actual event may **not** be substituted for the exercise requirement.

#### **Option 4: ON-SITE ASSESSMENT OF OR NEEDS ASSESSMENT SURVEY FOR HAZARDOUS MATERIALS RAPID RESPONSE TEAMS**

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The staff assigned to this program should conduct activities pursuant to this scope of work with the support of the Local Emergency Planning Committee (LEPC) and consistent with the direction of the Division. The work tasks include, but are not limited to the following activities.

**Task 1:** On behalf of the LEPC, conduct an on-site assessment of or needs assessment survey for a hazardous materials rapid response team(s) in the district.

- a) The assessments will be conducted in accordance with the instructions included in the State Emergency Response Commission approved assessment tool.
- b) Provide a completed summary of the assessment of each entity as provided in the assessment tool instructions, in addition to all raw data collected pursuant to completion of this project.
- c) Provide a complete overview summary of all teams assessed including a comprehensive review of all the statistical values without reference to individual team entities.
- d) Provide a non-judgmental review of the outcomes of the assessment.
- e) Ensure knowledgeable application of the assessment tool through ensuring all assessors meet or exceed the requirements for an assessor as expressly defined within the assessment tool.
- f) Utilizing an existing assessment survey questionnaire (approved by the Division), ascertain the response needs of all response entities relative to the Extremely Hazardous Substances known to exist in the region. The survey should include, but is not limited to, existing:
  - 1) Hazardous materials response equipment
  - 2) Hazardous materials response training
  - 3) Hazardous materials trained personnel, including level of expertise
- g) Submit a list of agencies that will be targeted to receive the assessment survey.

**Task 2:** Develop an analysis of the hazardous materials response capabilities and needs of the region, including a matrix of public, private, local and regional response teams. In the analysis recommendations include any noted resource or equipment deficiencies and any restrictions or special considerations that would prohibit the response organization's participation in a hazardous materials incident.

- a) Prepare a summary of the assessment survey analysis and distribute to survey participants and other interested parties.

**Option 5: DEVELOP DISTRICT RESPONSE PROCEDURES (SOPs) FOR INCIDENTS INVOLVING THE TRANSPORTATION OF FLAMMABLE LIQUIDS, CHLORINE AND ANHYDROUS AMMONIA TO INCLUDE IN COUNTY CEMP AND DISTRICT RESPONSE PLAN.**

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The staff assigned to this program should conduct activities pursuant to this scope of work with the support of the Local Emergency Planning Committee (LEPC) and consistent with the direction of the Division. The work tasks include, but are not limited to the following activities.

**Task 1:** On behalf of the LEPC, through the use of previously conducted commodity flow studies, information provided by the American Association of Railroads (AAR), the US Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA) and / or local transportation companies, conduct an assessment of hazardous materials transported by rail or highway within your district.

- a) Identify the types, amounts and frequency of flammable liquids transiting your district, and the primary routes of transit.
- b) Provide a completed summary of the assessment.
- c) Identify the firefighting materials and apparatus necessary to contain and / or combat each of the types of liquid flammables should there be a worst case scenario derailment or roll-over. Provide the locations and amounts of the various firefighting foams, by type, available through local fire departments, emergency management, railways, private industry and any other sources, to include resources available through mutual aid agreements.
- d) Identify the fire departments within your district, noting whether they are paid or volunteer, any state or local hazmat teams, and any private company hazmat / fire teams which may be called upon to assist with response.
- e) Formulate the estimated time to respond to the most remote locations within your district. Include response times by state and private response teams that may be called upon for assistance. Time should be based upon fully staffed response to include sufficient PPE, firefighting foam and fire apparatus to suppress anticipated release or leak and fire.
- f) Utilizing the information gathered above, and in conjunction with your local fire jurisdictions and other stakeholders, create, or update, Standard Operating Procedures (SOP) and / or guidelines (SOG) to respond to these worst case scenarios.
- g) Provide quarterly progress reports.
- h) Provide final product not later than November 30, 2015.

**Deliverable:** Subject to the funding limitations of this Agreement, and provided the Recipient performs in accordance with the Scope of Work outlined in this Agreement, the Division will reimburse the Recipient for actual costs incurred in successfully completing an authorized planning project. For the purposes of this Agreement, any project that completely satisfies the requirements of Options 1, 2, 3, 4, 5, or 6 above qualifies as an authorized planning project.



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## News

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PHMSA 12-15  
Wednesday, September 30, 2015  
Contact: Artealia Gilliard  
Tel: 202-366-4831

### **PHMSA Issues \$1.44 Million in Grants to Facilitate Community Involvement in Pipeline Safety Efforts**

WASHINGTON – The U.S. Department of Transportation’s Pipeline and Hazardous Materials Safety Administration (PHMSA) today announced more than \$1.4 million in grants to 22 local governments and pipeline safety groups to help communities and non-profit organizations develop customized pipeline safety and education programs. As part of its Technical Assistance Grant (TAG) program, PHMSA issues the awards to advance public participation in pipeline safety initiatives.

“Local governments must have the resources to develop safety programs that fit their communities,” said U.S. Transportation Secretary Anthony Foxx. “These grants encourage public involvement in pipeline safety and allow communities to develop specific solutions to individual pipeline safety challenges.”

The awards provide funding for a broad range of activities, including improving or developing local pipeline emergency response capabilities, safe digging or damage prevention programs, pipeline safety information resources, community and pipeline awareness campaigns, and public participation in official proceedings that pertain to pipelines.

“Everyone has a role to play in keeping people and the environment safe in the transport of hazardous materials,” said PHMSA Administrator Marie Therese Dominguez. “Through the TAG program, PHMSA helps our partners in educating and developing safety solutions for their respective communities.”

Since 2009, PHMSA has awarded over \$7 million to fund 161 individual projects to assist local communities and organizations address locally focused pipeline safety needs.

Each grant recipient may receive up to \$100,000 for TAG projects, which must be completed within one year. Recipients must also provide a final report to PHMSA chronicling completion of the work as outlined in their grant agreement.

The 2015 TAG recipients are:

Grantee	State	Award
<b>Bluegreen Alliance Foundation</b>	Minnesota	\$88,600
<b>Broome County</b>	New York	\$47,945
<b>City of Allentown</b>	Pennsylvania	\$89,500
<b>City of Fredericksburg</b>	Virginia	\$3,859
<b>City of Newport News</b>	Virginia	\$50,000
<b>City of Preston</b>	Idaho	\$58,040
<b>City of San Bruno</b>	California	\$90,000
<b>County of Anderson</b>	Kansas	\$50,000
<b>County of Chester</b>	Pennsylvania	\$56,580
<b>County of Lorain</b>	Ohio	\$10,000
<b>County of Morgan</b>	Utah	\$75,895
<b>Danielle Dawn Smalley Foundation</b>	Texas	\$100,000
<b>Fire Protection Research Foundation</b>	Massachusetts	\$94,667
<b>Greater Lafourche Port Commission</b>	Louisiana	\$100,000
<b>Metropolitan Area Planning Council</b>	Massachusetts	\$97,712
<b>Nashua Regional Planning Commission</b>	New Hampshire	\$40,657
<b>Nevada Regional Common Ground Alliance</b>	Nevada	\$20,000
<b>North Central Florida Regional Hazardous Materials Response Team</b>	Florida	\$43,660
<b>Permian Basin Regional Planning Commission</b>	Texas	\$100,000
<b>Pipeline Safety Coalition</b>	Pennsylvania	\$90,000
<b>Pipeline Safety Trust</b>	Washington	\$73,624
<b>West Central Texas Council of Governments</b>	Texas	\$65,000

*The mission of the Pipeline and Hazardous Materials Safety Administration is to protect people and the environment from the risks of hazardous materials transportation guided by three strategic principles: safety, trust, and innovation. PHMSA develops and enforces regulations for the safe, reliable, and environmentally sound operation of the nation's 2.6 million mile pipeline transportation system and the nearly 1 million daily shipments of hazardous materials by land, sea, and air. Please visit <http://phmsa.dot.gov> for more information.*

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**PHMSA FOA # DTPH5615SN0002 -- Resources, Milestones and Budget**  
**NORTH CENTRAL FLORIDA REGIONAL HAZARDOUS MATERIALS RESPONSE TEAM**

				Oct-Dec 2015	Jan-Mar 2016	Apr-June 2016
Activity	Resources	Milestones	Budget	Q1	Q2	Q3
Planning - identifying vulnerabilities in vulnerable areas	Additional resources to enhance planning and identify vulnerable locations will be available as a result of this grant.	Initial Milestones would be to identify out of date planning information currently contained in the National Pipeline Mapping System (1) and the Celeritas Identified Site Registry (2) and provide updated geospatial information (3). An additional milestone is to propose a methodology (4) that could be used in Florida to continue sharing up-to-date critical facility inventories available in every Florida county compiled by the Florida Division of Emergency Management to provide an up-to-date common, operating picture for planning and response.  Q1: (1),(2) Q2:(3) Q3:(4)	\$ 7,000	\$ 3,000	\$ 3,000	\$ 1,000
Community Outreach	Resources from this grant will help increase public safety and preparedness through a better prepared public aware of pipeline hazards and potential protective actions.	The Team will prepare (5) and distribute (6) to local media outlets a press release advising the public of steps being taken to enhance pipeline safety by emergency responders. This milestone will include information on pipeline hazards and potential protective actions, where additional information is available, as well as contacts for local emergency management agencies.  Q1: (5) Q2:(5) Q3:(6)	\$ 5,000	\$ 1,000	\$ 1,000	\$ 3,000
Three Table Top Exercises	Public safety and preparedness will be enhanced due to this grant by providing responders and facility operators an opportunity to increase planning and response strategies.	Conduct Three Tabletop Exercises to center on emergency response activities with the compressor stations in Bradford (Brooker), Gilchrist (Bell), and Taylor (Perry) Counties. Response to a future Sabal Trail incident will be included in the Gilchrist County exercise.  Milestones would include the preparation of the scenarios contained in the Exercise Plan/Situation Manual (7, 8, 9), conducting the three exercises (10, 11, 12), and preparing After Action Reports (13, 14, 15) for each of the three exercises in accordance with the Homeland Security Exercise and Evaluation Process (HSEEP). An additional milestone would include providing the After Action Report and Improvement Plan Matrix to the Local Emergency Planning Committee for inclusion in the next Multi-Year Training and Exercise Plan (MYTEP) developed using the Department of Homeland Security Readiness: Training Identification and Preparedness Planning (R:TIPP) process (16).  Q1: (7),(10),(13) Q2:(8),(11),(14) Q3:(9),(12),(15),(16)	\$ 18,000	\$ 6,000	\$ 6,000	\$ 6,000
Enhance Existing Hazmat Training Program to include Pipeline Responses:	The existing hazmat transportation emergency response training program for public responders is an existing resource that will be enhanced by this project. This is currently funded through the US Department of Transportation Hazardous Materials Emergency Preparedness grant program.	There is an identified gap in the regional hazmat training program that needs to include pipeline safety and response training beyond the current awareness level. This should include response to both leaks and the secondary consequences associated with the direct and indirect impacts of a pipeline leak. Milestones will include building (17) natural gas leak training props (\$9,620) and a purchasing (18) a small trailer (\$4,040) to transport this around the region. These items will be used in training classes where the instructors are funded through the existing HMEP training grants.  Q1: (17) Q2:(18)	\$ 13,660			
Contractual:			\$ 30,000	\$ 10,000	\$ 10,000	\$ 10,000
Supplies:			\$ 13,660	\$ 13,660		
Total:			\$ 43,660	\$ 23,660	\$ 10,000	\$ 10,000

Note: Planning - identifying vulnerabilities in vulnerable areas, Community Outreach, and the Table Top exercises (\$30,000 total) will be conducted under contract for a fixed fee with the North Central Florida Regional Planning Council. The Regional Hazmat Team has an agreement with the Council to provide support to the Regional Team.



**North Central Florida Local Emergency Planning Committee  
Hazardous Materials Emergency Preparedness Training Program  
October 1, 2014 - September 30, 2015 Summary**

HOURS	DATE	QTR	COUNTY	Class	LEVEL	CLASS		TOTAL HOURS	PAID FIRE	VFD	EMS	LAW	OTHER
						#	STUDENTS						
4	10/22/2014	1	Alachua	Florida Awareness Level	Awareness	1	20	80			20		
4	10/22/2014	1	Alachua	Florida Awareness Level	Awareness	2	24	96			24		
6	10/31/2014	1	Gilchrist	Hazardous Materials Incident Management	Incident Command	3	11	66	11				
24	11/1/2014	1	Madison	Florida Operations Level	Operations	4	13	312	8	5			
6	11/4/2014	1	Columbia	Hazardous Materials Incident Management	Incident Command	5	10	60	9				1
8	12/2/2014	1	Dixie	Florida Awareness Level	Awareness	6	8	64		8			
24	12/6/2014	1	Dixie	Florida Operations Level	Operations	7	8	192		8			
12	12/15/2016	1	Gilchrist	Air Monitoring Refresher	Technician	8	17	204	17				
6	1/8/2015	2	Gilchrist	CAMEO	Technician	9	12	72	5				7
160	1/10/2015	2	Columbia	International Association of FireFighters Technician - 160 hour	Technician	10	12	1,920	12				
20	1/21/2015	2	Volusia	Hazmat Symposium	Technician	11	2	40	2				
24	3/9/2015	2	Gilchrist	Florida Operations Level	Operations	12	10	240	10				
4	3/25/2015	2	Alachua	Florida Awareness Level	Awareness	13	19	76			19		
4	3/25/2015	2	Alachua	Florida Awareness Level	Awareness	14	19	76			19		
16	6/2/2015	3	Columbia	Technician Refresher - Hand on	Technician	15	20	320	19				1
4	6/24/2015	3	Alachua	Florida Awareness Level	Awareness	16	17	68			17		
4	6/24/2015	3	Alachua	Florida Awareness Level	Awareness	17	17	68			17		
8	7/14/2015	4	Suwannee	Technician Refresher - Hand on	Technician	18	23	184	23				
16	8/4/2015	4	Gilchrist	Technician Refresher - Hands on	Technician	19	8	128	7				1
9.24					<b>TOTAL:</b>	<b>19</b>	<b>270</b>	<b>4,266</b>	<b>123</b>	<b>21</b>	<b>116</b>	<b>-</b>	<b>10</b>

Quarter	Training Soft Match	Hours
1	\$42,960	1,074
2	\$96,960	2,424
3	\$18,240	456
4	\$12,480	312
	<b>\$170,640</b>	<b>4,266</b>

LEVEL	#	STUDENTS	HOURS	PAID FIRE	VFD	EMS	LAW	OTHER
Awareness	7	124	528	-	8	116	-	-
Operations	3	31	744	18	13	-	-	-
Technician	7	94	2,868	85	-	-	-	9
Incident Command	2	21	126	20	-	-	-	1
Total:	19	270	4,266	123	21	116	0	10

# Hazardous Materials Training Request for Free Classes

The North Central Florida Local Emergency Planning Committee (LEPC) provides free hazardous materials emergency response training to emergency responders. Please name a hazardous materials training contact for your department. Also, please indicate any needed classes and the estimated number of students. If there are any questions, do not hesitate to contact LEPC Director Dwayne Mundy at 352.955.2200 x108. Please complete and return this survey within 21 day of receipt by either: email: [mundy@ncfrpc.org](mailto:mundy@ncfrpc.org), mail: LEPC, 2009 NW 67 Place, Gainesville, FL 32653 or fax: 352.955.2209. Thank you.

Requested Classes	Jan- March, 2016	April-June, 2016	July-Sept, 2016	Oct-Dec, 2016
	Estimated number of <u>Students</u>	Estimated number of <u>Students</u>	Estimated number of <u>Students</u>	Estimated number of <u>Students</u>
<b>Current Hazardous Materials Courses</b>				
Hazardous Materials Awareness (4 hr)				
Hazardous Materials Awareness (8 hr)				
Hazardous Materials Operational Level Response (24 hr)				
Hazardous Materials Technician - IAFF (160 hr)				
Decontamination Procedures (8 hr)				
CAMEO and ALOHA: Modeling Chemical Releases, Explosions and Fires (8 hr)				
Air Monitoring Refresher (8 to 16 hr)				
Hazardous Materials Symposium - January 20-22, 2016				
Technician Level Refresher (8 to 40 hr)				
Incident Management and Rapid Risk Assessment of Transportation Hazardous Materials Incidents (8 hr)				
<b>Potential New Hazardous Materials Courses</b>				
Chemical Suicide Awareness (4 hr)				
Pipeline Hands-On Training				
Ethanol Train Awareness				
<b>Additional Hazardous Materials Classes Needed</b>				

## Department Hazardous Materials Contact

(Name)	(Title)
(Organization)	(County)
(E-mail)	(Telephone)
(Mailing Address)	

North Central Florida (District #3)  
Local Emergency Planning Committee  
Hazardous Materials Emergency Preparedness Training Program  
Fiscal Year 2015/16 Estimate

Percentage of Budget	Remaining Budget	Total for Class Type	Expense per Class	Number of Classes	Hours per Class	International Association of Firefighters Technician - 160 hour	Number of Students	Training Hours
	<b>\$39,794.00</b>							
40%	\$23,840.00	\$15,954.00	\$15,954.00	1	160	IAFF 160 Technician Class	18	2,880
3%	\$22,640.00	\$1,200.00	\$600.00	2	20	Hazmat Symposium	36	720
15%	\$16,640.00	\$6,000.00	\$2,000.00	3	24	Florida Operations Level	54	1,296
3%	\$15,640.00	\$1,000.00	\$250.00	4	4	Florida Awareness Level	72	288
2%	\$14,740.00	\$900.00	\$300.00	3	4	Florida Awareness Level with Travel	54	216
21%	\$6,500.00	\$8,240.00	\$2,060.00	4	12	Air Monitoring Refresher	72	864
6%	\$4,300.00	\$2,200.00	\$1,100.00	2	8	Response to Flammable Transport	36	288
3%	\$3,200.00	\$1,100.00	\$1,100.00	1	8	Response to Toxic Transport	18	144
6%	\$1,000.00	\$2,200.00	\$1,100.00	2	8	Transportation Incident Management	36	288
3%	\$0.00	\$1,000.00	\$1,000.00	4		Training Task Force		-
				26			396	6,984

# WHEN YOU'RE CALLED IN, LOG IN.

By logging in to CSX Rail Respond's mobile tool, you'll gain access to crucial information about an ongoing emergency, real-time railcar information, specific emergency guidance and commodity-specific recommendations.

Plus, you can count on CSX Rail Respond to keep other on-scene emergency personnel apprised, so you're all on the same page when you arrive.

All the information you need is clear and available on the CSX Rail Respond mobile platform. And logging in is the first step in being prepared to respond to each unique emergency call.

Here's a breakdown of the tools within CSX Rail Respond:

- 1 RAILCAR ID SEARCH
- 2 TRAIN LIST SEARCH
- 3 UN ID SEARCH
- 4 ISOLATION ZONE IDENTIFICATION
- 5 MORE OPTIONS

To request access, visit [CSXRailRespond.com](https://CSXRailRespond.com)

## CSX RAIL RESPOND TOOLS

### 1 RAILCAR ID SEARCH

The Railcar Search function makes it easy to identify exactly what's inside the queried railcar.

- Commodity and Volume
- Placard Recognition
- Railcar Type
- Load Status
- UN ID and more

Simply enter the railcar ID to generate a summary of the car's corresponding data. CSX Rail Respond will link this information with CSX data to provide emergency response guidance for each possible situation.

### 2 TRAIN LIST SEARCH

Use this feature to access all the features of a single car search in addition to:

- Graphical Images of Each Railcar
- Graphical Display of Railcars Carrying Hazardous Materials
- Locomotive Fuel Data and more

### 3 UN ID SEARCH

In a hazmat emergency, enter the four-digit chemical UN ID number to search and access relevant chemical information from a comprehensive database.

CSX Rail Respond uses the UN ID number to quickly connect you to important data and next steps including:

- Emergency Response Guide Information
- Commodity Specific Protective Action Distances
- Specific Isolation Zone Recommendations

All response protocol is generated from the most recent edition of the *North American Emergency Response Guidebook*.

## CSX RAIL RESPOND TOOLS (CONT.)

### 4 ISOLATION ZONE IDENTIFICATION

CSX Rail Respond Isolation Zone is designed to assist first responders in determining the correct protective action distances, helping you help the community easily identify isolation zones based on:

- Commodity Specifics
- Size of Spill
- GPS Location

### 5 MORE OPTIONS

No two hazmat situations are alike. For times when your emergency action requires additional assistance, you can refer to one of the following additional options available on CSX Rail Respond:

- Isolation Zone
- Chemical Database Search
- Water Reactive List
- Placard Search
- Live Weather Data
- Railroad Hazmat Training Resources
- And more

FOR QUESTIONS OR ADDITIONAL INFORMATION,  
CONTACT **CSXRAILRESPOND@CSX.COM**

## CSX RAIL RESPOND OVERVIEW

### CURRENTLY AVAILABLE:

- Easy, secure access to the critical real-time CSX car or train information you need to keep your team and community safe during a response
- Locomotive data, including fuel status and hazard information
- Contact information for the railroad and key partners on our network
- Emergency Response Guide information to help deal with hazmat accidents
- The ability to demonstrate car and train list search and results for training
- Ability to access from desktop or any Android, iOS or Windows mobile device or tablet
- A tool to recommend the appropriate isolation zone in an emergency, based on factors including commodity type and spill size, with contact information for affected sensitive receptors and businesses
- The ability to request access to CSX Rail Respond directly from the homepage
- The ability to demonstrate the isolation zone feature for training
- Weather data to help you anticipate events that would impact your response decisions

### FUTURE FEATURES:

- An environmental tool to identify vulnerable water sources and intakes

# ACCELERATE YOUR RESPONSE.

When responding to a railroad emergency, you need all the information you can get. And not just soon. Now!

## INTRODUCING: CSX Rail Respond

CSX Rail Respond's quick and comprehensive emergency response tool is designed to save you time. This tool works with any smartphone, tablet or desktop PC with an Internet connection.

This new and improved replacement tool includes all of the same information you've come to rely on in CSX Operation Respond, with an updated, more user-friendly design and additional features.



# ALL THE INFORMATION NEEDED, WHEN YOU NEED IT MOST.

Even for the most experienced emergency personnel, every second counts. CSX Rail Respond is here to help you save as many seconds as you can.



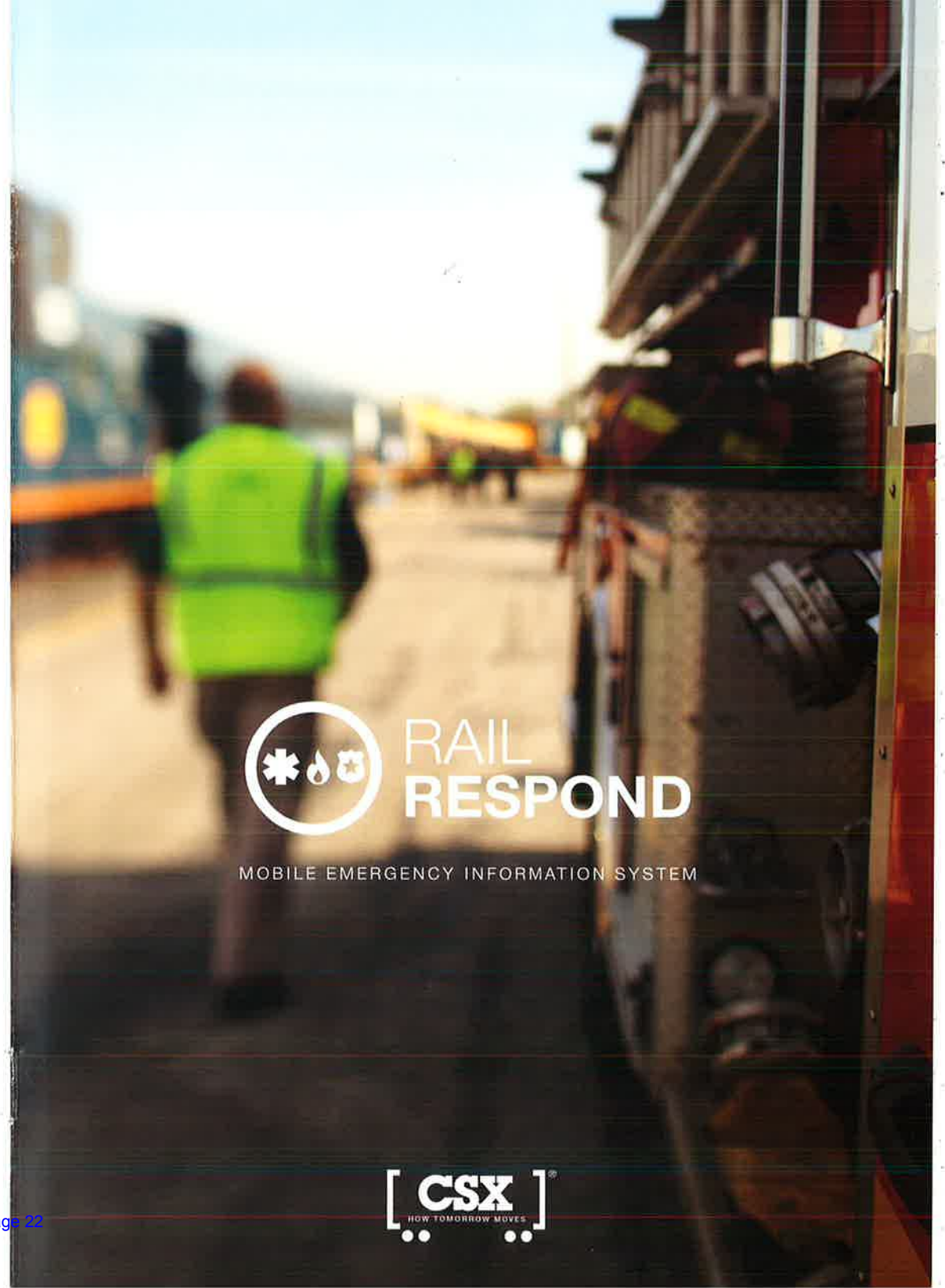
CSX RAIL RESPOND CAN HELP YOU SERVE  
AS A MORE EFFECTIVE FIRST RESPONDER WHEN  
YOU DON'T HAVE TIME TO WASTE.



PRESORTED  
STANDARD  
U.S. POSTAGE  
**PAID**  
JACKSONVILLE, FL  
PERMIT NO. 506



500 Water St. Jacksonville, FL 32202





**PRELIMINARY AGENDA  
NORTH CENTRAL FLORIDA  
REGIONAL HAZMAT RESPONSE TEAM POLICY BOARD**

Levy County Department of Public Safety  
1251 NE County Road 343, Bronson, FL

19 November 2015  
1:00 p.m.

- I. Introductions and Chair Report
- II. Approval of August 20, 2015, Meeting Minutes
- III. Approval of Agreement Between Team and North Central Florida Regional Planning Council for \$30,000 to Conduct Pipeline Planning Activities
- IV. Election of Officers - Report from Nominations Committee
- V. New Business:
  - a) Vote to Expand the Team Boundaries to Coincide with Expanded Local Emergency Planning Committee District
  - b) Recommendation to Local Government Members on Modifying the Team Interlocal Agreement to include Levy and Marion Counties
- VI. Planning and Operational Issues
  - a) Pipeline Grant Award: \$43,660 - Status for Air Monitoring Equipment, PPE, Pipeline Training Supplies, Outreach, Planning and Table Top Exercises
  - b) Future Grants: Pipeline Technical Assistance Grant, Hazardous Materials Emergency Preparedness Planning, and Others
  - c) Hazmat Training Needs Through September 30, 2016
- VII. Other Business and Next Meeting

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Old logos - middle (letterhead and shirts)  
Draft potential new logos - top and bottom  
Name change to drop District numbers

V. b

